

**THE UNIVERSITY OF TENNESSEE AT CHATTANOOGA
FACULTY SENATE MINUTES**

FEBRUARY 6, 2003

FLETCHER HALL 100

ELECTED MEMBERS PRESENT: Mike Bell, Susan Davidson, Joe Dumas, Marvin Ernst, Steve Eskildsen, Jane Fife, Dawn Ford, David Garrison, Phil Giffin, Matt Greenwell, Diane Halstead, Jim Hiestand, Lauri Hyers, Jason Kawall, Robin Lee, Terri LeMoyne, Vance Lesseig, Anne Lindsey, Deborah McAllister, Gail Meyer, Joe Owino, Vickie Petzko, Gretchen Potts, Oralia Preble-Niemi, Sean Richards, Cheryl Robinson, Valerie Rutledge, John Trimpey, Judith Wakim, Randy Walker

ELECTED MEMBERS ABSENT: Obasi Haki-Akan, Stephanie Bellar, Bill Harman, Karen Henderson, Teresa Norris, Burch Oglesby, Terry Walters, Barbara Walton

EX-OFFICIO MEMBERS PRESENT: Richard Brown, Sheila Delacroix, John Friedl

AMONG THE GUESTS PRESENT: Rob Bailey, Herb Burhenn, Lanny Janeksela, Phil Kazemersky, Greg O’Dea, Cliff Parten, Ed Rozema, Dorrie Turner, Cecelia Wigel, Dorothy Williams, Sandy Zitkus

Call to Order:

The meeting was called to order at 3:03 PM by President Ernst. Since the last meeting was cancelled due to weather, we will start with the January 16th agenda and finish with the February 6th agenda. Due to having new members in attendance, Professors Robin Lee & Gretchen Potts, President Ernst had all the Senate members introduce themselves. President Ernst also reminded Senate members that beginning this semester; the attendance policy as outlined in the Faculty Handbook, will be enforced. Senate members have been elected to represent their departments, schools or colleges and they need to be responsible in doing so.

Approval of Minutes of November 20, 2003:

The minutes were approved as distributed.

Report from the Executive Committee:

President Ernst mentioned four items of interest to the Senate.

1. A high priority is faculty raises to peer institution levels per President Shumaker.
2. We are looking at budget cutbacks of 2.5-5% for this year and up to 7.5% for next year. The issue of education is important and we need to be willing to work with the new governor on this important issue. All faculty are encouraged to attend budget hearings and be informed.

3. The issue of closing the Occupational Therapy program has been referred to the Curriculum Committee for a recommendation to be made to the Senate. A proposal will be coming from the Provost. The OT faculty and Dean Janeksela are developing a proposal as well.
4. The changes in the CPR policy were presented last Monday during open meetings held by Bob Levy and Alan Chesney. The change presented would be to require CPR for those faculty needing guidance and remediation after receiving several negative evaluations. Bob Levy will be returning with another draft of the policy. Alan Chesney also talked about faculty titles and the conversion of 12 month administrators to 9 month faculty positions.

Report from the Graduate School:

Professor Tony Lease presented a proposal for an Alternative to Student Teaching to begin spring 2003. The proposal requests to modify the M.Ed. Elementary and Secondary Education licensure program to allow for an alternative to the Induction Experience (EDUC 596) which involves student teaching. It also requests to add a new six credit hour course titled "Professional Teaching Experience" and an elective as an option to the nine credit hours "Induction Experience" (EDUC 596).

Professor Hiestand asked questions in regard to the relationship of this to EDUC 483. His questions were adequately addressed by Professor Rutledge and Professor McAllister. His only other comment dealt with editorial changes which Professor Lease agreed to do. The motion passed 26-0-0.

Report from Curriculum Committee:

After some confusion, Professor Ed Rozema presented 11 curriculum proposals from the cancelled January 16 meeting. The first two, from Education – TPA were singled out for discussion and clarification. Professor Hiestand sought clarification and received satisfactory response from Professor Garrison and Professor Rutledge. The 11 proposals are as follows:

1. Education – TPA – Revision of Secondary English Concentration
2. Education – TPA – Revision of Middle English Concentration
3. Biology & Environmental Science – BS Biology Program
4. Chemistry – CHEM 497 with new course requirements
5. Chemistry – Chemistry concentration within B.S. Chemistry Degree
6. Chemistry – BS Chemistry Biochemistry Concentration
7. Chemistry – Revised catalog copy reflecting changes due to proposals 4 & 6.
8. Business – BFIN 412 International Finance
9. Business – Add BFIN 302/prerequisite for BFIN 371
10. Political Science – Revisions of major and minor programs
11. Computer Science – Concentration name change, prerequisites changes and addition of a 400 level elective course

The motion to accept passed with a vote of 26-0-0.

The next group of proposals contained 12 items as follows:

1. Engineering – New Course: ENME 450 Mechanical Engineering Design Project
2. Engineering – English prerequisite to Engineering 329
3. Engineering – Change in prerequisites for Electrical ENGR 473

4. Computer Science – CPSC 150 prerequisite change
5. Industrial Engineering – Curriculum changes in Industrial Engineering
6. Legal Assistance Program – Eliminate CRMJ 405, 408, 420
7. Legal Assistance Program – Addition of LAS minor
8. Legal Assistance Minor – Addition of Soc Sci concentration in LAS major
9. SOCW – Catalog change for SOCW 300 lab requirement
10. SOCW – Changes in prerequisites & cognate requirements
11. Business – Human Resource Management curriculum revision
12. Education – TPA – Changes in description of EDUC 483

Again clarification was sought by Professor Hiestand on the SOCW proposal to change prerequisites and cognate requirements. Questions were answered by Professor Williams. The motion to accept passed with a vote of 28-0-0.

The final group of proposals contained 14 items as follows:

1. Biology – Changes to BS Biology Program
2. Business – Include BMKT 431 in 12 hours of electives for marketing majors
3. Business – BMKT 362 proposed name change to Integrated Marketing Communications
4. Education – TPA – Revision of Math concentration and area of emphasis for the middle grades education program
5. Foreign Language – Changes to Foreign Languages and Literature major
6. English – presented 9 proposals concerning course numbers ENGL 205, 446r, 307, 202, 201, 206, 447r, 374r, and 276

Professor O’Dea was present to respond to questions. The motion passed with a vote of 27-0-0. President Ernst thanked Professor Rozema and the Curriculum Committee for their hard work.

Administrative Report:

Provost

Provost Friedl mentioned the following items in his report.

1. There are several program reviews in progress on campus presently.
2. The Strategic Planning Committee is meeting monthly and hopes to have a draft out to the faculty by March.
3. The University Technology Planning Committee is meeting frequently and reviewing grant proposals. The next order of business is to do the planning for the campus.
4. A policy for extra service pay and teaching loads has gone to the Budget & Economic Status Committee for review.
5. A proposal has been submitted for the phasing out of the Occupational Therapy program. This program would have been required to double in size over the next two years in order to maintain its accreditation with the national accrediting body. The national organization is moving from the baccalaureate degree to the master’s degree as the terminal degree. In order to have a master’s level program, we would need to add at least two and possibly three doctoral prepared faculty. In looking at the budgetary implications of expanding that program and doubling its budget, it light of our budget woes it is my recommendation that rather than move to a masters level program, we phase the program out, allowing the students currently enrolled in the program to graduate but not taking in a new class. This will go to the Curriculum Committee.

President Ernst commented that the committee is aware that the OT faculty and Dean Janeksela are working on a proposal and should the committee wait for this proposal as well.

Provost Friedl commented that the concern is that in order to implement the proposal to phase out the program, we not take in a class for the fall. Notification to the applicants for a new class would have to go out by mid-March which means that decisions have to be made by the beginning of March. This decision about the program would need to go to the Chancellor by the end of February. It is up to the committee if they want to work piecemeal and take a look at my proposal and then take a look at the proposal from the OT faculty and the Dean's office or whether they want to wait and do it all at once but that could create a time crunch.

President Ernst commented that he would leave this decision up to the committee.

Professor Walker asked if the administrators could make the decision to close the program anyway.

Provost Friedl stated that it wasn't his decision to make. The decision is the Chancellor's. The process is that the Faculty Senate is advisory just as my role is. If the Curriculum Committee disagrees with my proposal I would assume that they would voice their reasons and justification for their position. That information would come to me. I would forward both items of information to the Chancellor as well as the proposal from the OT faculty and Dean.

Professor Walker asked if this information would come back to the Senate.

President Ernst read from the Handbook that the Curriculum Committee would report to the Faculty Senate in section 1.4.1, page 7 of 9.

Report from Vice Chancellor Brown

Mr. Brown commented on the serious fiscal situation that the state is in and how it impacts us. The budget is \$321 million out of balance thus far. Governor Bredesen is looking at all departments and possible impoundments. We are looking at 2.5 to 5% or about \$2 million in cuts. Each Vice Chancellor is looking at areas to cut. Insurance costs have gone up 25-30%. The state generally funds that but they have told us they are not. Next years appropriations budget may be 8.8% less than this year. We have begun preliminary discussions about this. This will have a significant impact across campus. Academic quality must be preserved when we look at cutting costs. Tuition and fees are set by the state through the appropriations. We need to look at this issue again with the state. We cannot expect student fees to help us. Faculty & staff compensation continues to be an up front priority for us. There is a hiring freeze, travel monies are frozen and department expenditures. The capital projects are all on target. The new building for Math, Engineering and Computer Science is 96% complete. The UC Center project will be completed enough to the point where we will be open by fall. Grate is getting a new roof. All these dollars come from capital dollars.

Professor Hiestand asked what insurance was being referred to with increased cost.

Mr. Brown responded that it was the health insurance. This impacts the budget, but we will pay for it. We also have some operational issues with opening a new building.

Professor Anne Lindsey asked with the hiring freeze, how these new buildings and projects will be maintained.

Mr. Brown commented that they are hoping that the state will come through with the funding for that.

Faculty Concerns

Professor Meyer mentioned that she had received a schedule from a male student on the tennis team that will be missing 6 of her classes. Is this in fact their schedule? I am concerned about the amount of material this student will be missing and find this unacceptable.

Provost Friedl asked how this compares with football or basketball leaving for weekend games away.

President Ernst commented that this issue needed to be explored further.

Announcements

President Ernst has received 2 anonymous letters concerning issues. He stated he does not deal with anonymous letters and anonymous issues.

Adjournment

The meeting was adjourned at 4:05 PM.

Respectfully submitted,

Susan Davidson
Faculty Senate Secretary

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