SSP EVENT TEAM

POSITION DESCRIPTION

The SSP Event Team will work collaboratively with SSP Leadership to plan, promote, and implement programming for FYE, SYE, and First Gen Mocs. The ideal size of our team is 6 to 8 individuals.

POSITION RESPONSIBILITIES

- Brainstorm ideas for activities and events that meet the needs and interests of our students
- Create a plan for logistics and supplies needed for the event
- Provide day-of support for setting up, staffing, and breaking down the event

POSITION REQUIREMENTS

- Attend all training sessions
- 2.50 GPA or higher
- Enthusiasm and energy
- Self-motivation and discipline
- Strong skills in organization, planning, brand management, communication, and/or working with different personalities

POSITION BENEFITS

- Hands-on experience in:
  - Leadership development
  - Marketing and promotions
  - Event planning
  - Team work
- $10 an hour
- A fun experience!

WORK SCHEDULE

This position does not have a set schedule or amount of hours. The work will be ongoing but on an as-needed basis.