Clinical Education IV

Spring 2022

PHYT, 7332, 20312, Credit Hours: 9

Course modality/delivery model: face-to-face

Course Coordinator/Instructor of Record: Dr. Carolyn B. Padalino, PT, DPT, CEEAA

Email and Phone Number: Carolyn-Padalino@utc.edu, office: (423)425-4045, mobile: (423)504-8767

Office Hours and Location: Mondays & Tuesdays 8:30-9:30 am & 12:00-1:00 pm, and by appointment

Students may expect to receive instructor response to email and/or phone messages within 2 business days.

Course Meeting Days, Times, and Location: January 3-April 15, 2022, Times determined by Clinical Instructor schedule, Location based on clinical site assignment. Contact Hours: 40 hours per week, 600 hours total.

Course Catalog Description: This Clinical Education IV experience is the final course of the curriculum. Students will work under the direct supervision of a licensed physical therapist focusing on a particular patient/client population, with preferences expressed by the student. The desired outcome is for the student to reach entry-level performance in patient/client management. Spring semester; year 3. 600 clinical hours. Differential course fee will be assessed. Graded Satisfactory/No Credit.

Course Pre/Co Requisites: PHYT 7232 and successful completion of Fall 2021 didactic coursework

Course Student Learning Outcomes: Students will reach entry-level performance in patient/client management as defined by the 18 clinical performance criteria using the Web Clinical Performance Instrument (CPI) scale. The student will:

	Objectives Description	I = Introduced R = Reinforced M = Mastered	CAPTE Standard(s)
1	Practice in a safe manner that minimizes risk to patient, self and others.	M	7D: 1,2,3,7,16,24,25,27,33,34, 35,37,38,43
2	Demonstrate professional behavior in all situations.	M	7A: psychosocial 7B: Communication, Ethics and values 7D4, 7D5, 7D7, 7D8, 7D28,

			7D36, 7D38, 7D39, 7D42, 7D43
3	Practice in a manner consistent with established legal and professional standards and ethical guidelines.	M	7B: Ethics and values, Law, Clinical reasoning, Evidence-based practice 7D: 1,2, 3,4,5,6,7,8,10,11, 12,13,15 through 43 including all subcomponents of 19 and 27
4	Communicate in ways that are congruent with situational needs.	M	7B:Communication, Ethics and values, Teaching and Learning, Law, Clinical Reasoning 7D: 1 through 8, 12,13,14,16,27 all,28,29,32 through 43
5	Adapt delivery of physical therapy services with consideration for patient's differences, values, preferences, and needs.	M	7B: Communication, Ethics and Values, Management, Teaching and Learning, Law, Clinical reasoning 7D:4,5,6,7,8,10,11,12,13,23,24,26, 30,34,36,38,39,40,41,42,43
6	Participate in self-assessment to improve clinical and professional performance.	M	7D: 15,37,38
7	Apply current knowledge, theory, clinical judgement, and the patient's values and perspective in patient management.	M	7D10
8	Determine with each patient encounter the patient's need for further examination or consultation by a physical therapist or referral to another health care professional.	M	7D36
9	Perform a physical therapy examination.	M	7A: All 7B: All 7C: All 7D: 1,4,5,7,8,9,10,11,19
10	Evaluate data from the patient examination (history, systems review, and tests and measures) to make clinical judgements.	M	7D20
11	Determine a diagnosis and prognosis that guide future patient management.	M	7D: 20,21,22,23,24,26,30,31,
12	Establish a physical therapy plan of care that is safe, effective, patient-centered, and evidence-based.	M	7D24,30
13	Perform physical therapy interventions in a competent manner.	M	7D27 all
14	Educate others (patients, caregivers, staff, students, and other health care providers, business and industry representatives, school systems) using relevant and effective teaching methods.	M	7C: Communication, Clinical reasoning, Evidence-based practice, Applied statistics 7D: 7,12,14,34,40
15	Produce quality documentation in a timely manner to support the delivery of physical	M	7D32

	therapy services.		
16	Select and analyze data from selected outcome measures in a manner that supports accurate analysis of individual patient and group outcomes.	M	7B: Clinical reasoning, Evidence-based practice, Applied statistics 7D31
17	Participate in the financial management (budgeting, billing and reimbursement, time, space, equipment, marketing, public relations) of the physical therapy service consistent with regulatory, legal and facility guidelines.	M	7D42
18	Direct and supervise personnel to meet patient goals and expected outcomes according to legal standards and ethical guidelines.	M	7C: Communication, Ethics and values, Management, Law, Clinical reasoning 7D: 25,26,28,29,

Course Fees: DPT differential tuition is applied.

Required Course Materials: 1) Find related documents on Canvas under course tile PHYT 7332, 2) The APTA PT Web CPI will be used for documentation of assessments. Web CPI is accessed through this web link: https://cpi2.amsapps.com/user_session/new. 2) EXXAT Clinical Education Management system access, through this link: https://apps.exxat.com/Fusion/Account/Login. 3) Other readings, appropriate to the patient population or clinical site, may be assigned by the clinical instructor. 4) No texts are required for this course, however, use of previous physical therapy textbooks is expected.

Technology Requirements for Course: Daily access to the internet, working phone line

Digital Literacy Skills Required for Course: Appropriate use of search engines to showcase learning relative to patient population, appropriate use of email communications to ensure consistent messaging between student, DCE, CI and/or SCCE, evaluating online resources for accuracy/trustworthiness of information

Proctorio Online Examination Proctoring Software: Proctorio will be used to proctor all online examinations. It is essential for students to have computer and internet connectivity that supports this online testing.

Directions: Go to Proctorio Support (https://proctorio.com/support) and make sure you have completed all of the steps under "Setting Up Proctorio." From the support page, you can start a live chat or email Proctorio to get help; visit "Frequently Asked Questions" to learn what the webcam/voice recording is capturing, who has access, and discover the minimum requirements of the computer you will use to take Proctorio-proctored exam.

Proctorio-Related Testing Procedures:

1. Close out all of the browsers, tabs, applications, and programs running on your computer.
2. Shutdown and restart your computer. This will "clean out the cache" and ensure all programs that might be running in the background are closed down. This frees up RAM for taking the exam, making crashes less likely.
3. After restarting your computer, make sure that your webcam and microphone are enabled. Ensure any programs you have set to start up along with your computer have been quit (not just closed).
4. Turn your cell phone off or to airplane mode. This will prevent any pop-up messages linked with your phone.
5. You should take your exam in a room without additional students/individuals.
6. You must be appropriately groomed and wear attire as if you were in the classroom. Your eyes, nose, mouth, chin, and hairline must be clearly visible and unobstructed. You may not wear a hat/cap during the exam unless the head covering is worn for religious purposes. You may not wear sunglasses or heavily tinted glasses during the exam. If you must wear such glasses for medical reasons, you will need to contact your instructor.
7. Overhead lamps or other visible lights in the background should be avoided. Adjust your position or lighting in the room to make lighting even in front of and behind you. Dim all light sources, such as an open window or lamp beside/behind you so that your face is evenly lit. Make sure there is no bright light/open window behind you.
8. Open Google Chrome, then Canvas, then your exam.
9. Once you have started the exam, you must remain seated in front of the computer, with the webcam/microphone enabled. This means that you must make sure you have taken care of personal needs prior to starting the exam.
10. You may not use a pen/pencil or paper during the exam unless permission is provided by the instructor. A "scratch pad" will be provided (through Proctorio) on your computer and you may use this "scratch pad" during the exam to make notes, draw, doodle, etc. This "scratch pad" will be erased when you close out of the exam.

If you experience technical difficulties while taking the Proctorio-proctored exam ... DON'T PANIC! Contact your instructor to alert them. Then, contact Proctorio Support via live chat. You will be assisted to re-enter the exam.

If Proctorio software review and analysis supports the conclusion that cheating was attempted or occurred on an online exam, disciplinary action may be taken against the student per UTC's Student Code of Conduct and Honor Code.

Unicheck Plagiarism Review Software: The instructor of this class reserves the right to submit papers to the UTC Learn /Canvas text-matching software (Unicheck) for review and analysis of originality and intellectual integrity. If the results of the review indicate academic dishonesty, disciplinary action may be taken against the student per UTC's Student Code of Conduct and Honor Code.

Student Conduct Policy: UTC's Student Code of Conduct and Honor Code (Academic Integrity Policy) can be found on the [Student Conduct Policy page](https://www.utc.edu/student-conduct/codes.php) (https://www.utc.edu/student-conduct/codes.php).

Honor Code Pledge: "As a student of the University of Tennessee at Chattanooga, I pledge that I will not give or receive any unauthorized assistance with academic work or engage in any academic dishonesty in order to gain an academic advantage. I will exert every effort to insure that the Honor Code is upheld by myself and others, affirming my commitment to a campus-wide climate of honesty and integrity."

Technology Skills Required for Course: Navigation of CPI, Canvas, EXXAT, and UTC email, as well as working knowledge of the UTC Library website and interlibrary loan, and internet search engines

Technology Support: If you have problems with your UTC email account or with UTC Learn (Canvas), contact IT Help Desk at 423-425-4000 or email helpdesk@utc.edu. For assistance with Web CPI, contact customersupport@liaison-intl.com. For assistance with EXXAT, contact support@exxat.com.

Student Technology: If you have technology needs to access your courses and/or complete course requirements in Canvas, [submit a request](https://new.utc.edu/information-technology/learning-from-home) (https://new.utc.edu/information-technology/learning-from-home) with Information Technology.

Course Assessments and Requirements: APTA Web PT CPI (CPI) is utilized for assessment of student skills. The scale includes six anchors, ranging from beginning performance to beyond entry-level performance. The CI evaluates the student performance at midterm and final evaluation using the CPI. In addition, students complete a self-assessment at midterm and final evaluation using the CPI. Students must review their self-assessment with their CI. Students complete an evaluation of the clinical experience and clinical instruction. The mid-term CI evaluation is submitted to both the CI and course instructor, and the final CI and site evaluation are submitted to the course instructor. See course schedule for additional required items with associated deadlines.

Course Grading

    Course Grading Policy: The course instructor will determine the student's grade for the Clinical Education IV experience. The grade for Clinical Education IV will be judged satisfactory/in progress/no credit. For a grade of satisfactory, the student must complete 600 hours in the placement and achieve entry-level performance on each of the 18 clinical performance criteria using the CPI scale, as indicated by both the student and Clinical Instructor (CI). Additionally, the grade is also based on the timely submission of all assignments, written comments on the CPI by the CI, as well as communication with the CI via teleconferencing or videoconferencing, site visits and e-mails regarding student

performance. The CI evaluates the student performance at midterm and final evaluation using the CPI. In addition, students complete a self-assessment at midterm and final evaluation using the CPI. Students must review their self-assessment with their CI, as well as their CI's assessment of their performance. Students complete the Physical Therapy Student Evaluation (PTSE) of the clinical experience (PTSE 1) at the end of the experience. Students complete an evaluation of the clinical instruction (PTSE 2) at both the mid-term and final and review the documents with the CI. Both the PTSE 1 and PTSE 2 will be submitted to the course instructor by the stipulated deadline, via EXXAT.

In addition, for successful completion of the course, the student must:

1. **Maintain communication with the DCE at all times** during the clinical education experience. The DCE is the course coordinator for all clinical education courses and will serve as advisor, facilitator, and monitor.
2. Receive no check marks for Significant Concerns on "red-flag" items (1-4 & 7) of the APTA's Web PT CPI.
3. Contact the designated individual (SCCE and/or CI) prior to the beginning of the experience to confirm arrangements, including clinical requirements.
4. Review information for the assigned site on the site's website and within the site details in EXXAT, including Contract, Documents, Requirements (accuracy subject to clinic site providing timely updates).
5. Submit all assignments prior to and during the clinical education experience, in the required manner, by the published deadline.
6. Provide evidence of health insurance coverage.
7. Meet all health and safety requirements of the clinical education assigned site. The sites require specific immunizations and/or health status screening prior to the beginning of a clinical education experience. These requirements differ. As an example, some sites require TB tests to be completed a month prior to the experience, while other sites will accept tests completed several months earlier than the start date of the assignment. Review the Required Documents section of the assigned site's information in EXXAT (accuracy subject to clinic site updating information) and respond to requests for additional requirements by the SCCE and/or CI. It is the responsibility of the student to identify the requirements of and provide evidence for completion to the facility and/or the educational program. Failure to meet this requirement may result in a delay to the beginning, and ultimately jeopardize timely completion of the course. Any document required by the clinic site, in addition to those already obtained for the UTC DPT program, must be loaded into the Additional Documents section of EXXAT. Students are advised to maintain their own copies of all immunization records, physical exams, background checks, et cetera, . . .
8. Maintain current CPR with AED certification.
9. Perform and/or forward criminal background checks to sites if required by that site.

10. Perform drug screens as required by the clinic site, that may be in addition to the initial 10-panel required for entry to the UTC DPT program.
11. Schedule make-up time for any and all missed time and **receive approval for the make-up plan by the DCE**. If the site is unable to accommodate, the student must contact the DCE **within two days of the absence to determine additional remediation work.**
12. Take necessary supplies (masks – type TBD by facility/clinic, goggles or face shield if required by facility/clinic, goniometer, reflex hammer, measuring tape, stethoscope, gait belt) and texts to clinical setting each day of the experience.
13. Adhere to all policies and procedures of the clinical site. Failure to do so may results in termination of the experience.

Instructor Grading and Feedback Response Time: The DCE will provide any necessary feedback via the CPI within 2 weeks of the mid-term and final submissions, respectively, and final grade within 1 week of the final CPI submission.

Absence Policies:

If the student experiences an **emergency** that prevents attendance, **the student must notify the DCE via phone (423-504-8767 – required), the Clinical Instructor and/or SCCE via the method defined on the first day of clinic (determined by the clinic site's preferences), as soon as possible, via phone. In case of illness, students must notify the DCE, SCCE/CI at least 1 hour prior to the student/CIs scheduled start time for that day, via phone.** If voice mail is utilized initially, it is the responsibility of the student to follow-up with the DCE and CI at regular intervals throughout the day until direct contact is made (either via phone or email response to voicemail) to ensure all necessary contacts have been made. Missed time may delay completion of degree requirements, and thus, graduation, and could jeopardize the student's continuation in the clinical experience. **There are no excused absences in Clinical Education.** All appointments and events should be scheduled prior to beginning or after ending Clinical Education placements, or during non-clinic working hours, including weekends, in such a way that the schedule (including necessary travel) does not overlap with the clinical placement (see Course Grading Policy item #11). **In the event the student will be late to clinic, the student must contact the DCE, CI and SCCE via phone prior to the assigned beginning time.** Criteria #2 in the CPI includes assessment of punctuality. If tardiness is a significant concern, it will result in a failing grade for the clinical education course.

*Students must submit absence and make-up plan information into MyLeave in EXXAT, as soon as the make-up plan is approved by the DCE.

Additionally:
1. Students are permitted one, 8-hour clinic day to participate in job interviews (or two, 4 hour days), pending approval by both the CI and DCE.

2. Students who have a conference proposal or abstract (education session, platform, poster) accepted for presentation at state or national conference may petition the department head for permission to miss class and/or clinical education days for their presentation and engagement in the conference professional development activity. In the case of clinical education, the director of clinical education will discuss the opportunity with the site coordinator of clinical education and/or clinical instructor to determine whether the absence is possible without compromising patient care. This information is provided to the department head for their use in consideration of the student's petition. The department head will also consider the presentation date and time and conference location/travel requirements when approving or denying the petition and in setting the number of absence days approved. Note: In Clinical Education IV, time spent at conference may be made up per clinic preference. In Clinical Education I – III, all time missed will be made up.
3. No other excused absences exist for CE placements.

COVID-Related Absences

In the event that a student is impacted by COVID-19 (disease or exposure), the University defers to the clinic site for requirements. The student must follow the clinic sites requirements relative to testing, isolation and/or quarantine. However, all missed time is required to be made-up (see Course Grading Policy #11 for requirements).

If students have COVID-19 disability related risk factors that may affect attendance, students are strongly encouraged to register with the Disability Resource Center (423-425-4006) in order to receive necessary accommodations.

If students believe the instructor has not made reasonable and appropriate accommodations for absences, or makeup assignments, projects, labs, or exams due to COVID-19, students have the right to appeal according to UTC's General Student Grievance (Complaint) Procedure by filling out the Student Complaint Form and submitting to the Office of the Dean of Students.

Student Accommodations: If you have accessibility and accommodation requests, contact the Disability Resource Center (https://www.utc.edu/disability-resource-center/index.php) at 423-425-4006 or email DRC@utc.edu.

Student Support Resources and Privacy and Accessibility Statements: A list of student resources and privacy and accessibility statements are available on the WCTL Student Resources Page (https://www.utc.edu/academic-affairs/walker-center-for-teaching-and-learning/utc-learn/student-resources/resources).

Student Counseling: If you find that you are struggling with stress, are feeling depressed or anxious, or have time management difficulties which are adversely impacting your successful

progress at UTC, please contact the Counseling Center at 425-4438. Crisis services are available for all students 24/7. Please contact 423-425-CARE (2273) if you are experiencing a mental health crisis.

Course and Institutional Policies

Attendance and Professionalism Policies:

Attendance: Clinic Attendance: Attend all assigned days of the clinical experience, January 3-April 15, 2022.   Students are expected to work the clinic/CI's schedule, regardless of university closings. If the student's assigned Clinical Instructor has a scheduled day off that prohibits the student's ability to complete the regular work week, it is the student's responsibility to ensure that an adequate make-up plan has been implemented and **approved by the DCE**. Each student is expected to attend all assigned days of clinical education. Students are expected to be on time. Students who are habitually late will be subject to departmental/program disciplinary measures. Students and CIs and/or SCCEs are not permitted to independently determine impacts of absences. See

Professionalism: Students are expected to present themselves to their peers, Clinical Instructor(s), SCCEs and the DCE in a professional manner, at all times. Collegiality is both permitted and expected. Professional conduct includes, but is not limited to following the clinic's dress code, following the Code of Ethics identified by the APTA, demonstrating respect for patients, peers, healthcare professionals and the community, punctuality with all assignments and demonstrating polite, personable, engaging and friendly behaviors.

Late/Missing Work Policy: The student will complete all assignments made by the DCE, SCCE, and/or CI willingly, thoroughly, promptly, and satisfactorily. The consequence of failing to meet this requirement may result in interruption of the clinical education course. A Learning Contract may be employed to guide successful completion of future activities and/or behaviors. The DCE will generate a Learning Contract, reviewed and signed off by the DCE, PT Department Chair and the student, which will serve to guide expectations and lay the groundwork for successful completion of the clinical education experience.

Clinic Preparedness Policies: Students are expected to prepare for clinic, in advance, through any necessary or assigned readings and activities. Students who are not prepared for clinic may be asked to leave and must make up the clinic time at a later date (see Course Grading Policy item #11).

Clinic Technology Policy: Personal technology devices (phones, tablets, computers, etc.) should be used for documentation and/or educational purposes only during clinic, as permitted or restricted by clinic site policies. The PT Department and clinic sites are not responsible for the safety of any such devices and students bring them to clinic at their own risk.

Course Participation/Contribution: See Course Attendance Policy, Attendance and Professionalism above

Teaching Methods & Learning Experiences: Experiential: students participate in clinical education experiences that are determined by the clinic site and Clinical Instructor with input from the student, appropriate to the level of the placement and addressing the 18 criteria of the CPI.

Course Learning Evaluation: Course evaluations are an important part of our efforts to continuously improve learning experiences at UTC. Toward the end of the semester, you will be emailed links to course evaluations, and you are expected to complete them. Additionally, you will receive a QuestionPro survey that is specific to the role of the DCE. We value your feedback and appreciate you taking time to complete the anonymous evaluations.

UTC Bookstore: The UTC Bookstore will price match Amazon and Barnes and Noble (https://www.barnesandnoble.com/) prices of the exact textbook - same edition, ISBN, new to new format, used to used format, and used rental to used rental format, with the same rental term.   For more information, go to the Bookstore Price Match Program (https://bnc.pgtb.me/MMt77F), visit the bookstore, email sm430@bncollege.com or call 423-425-2184.

Communication: Class announcements are made through UTC Learn/Canvas and UTC email. UTC email is the official means of communication between instructor and student at UTC. Please check your UTC email and UTC Learn/Canvas M-F at least daily.

Course Syllabus/Schedule Change: This syllabus and course calendar/schedule provides deadlines required for this course. However, changes may be made at the discretion of the Instructor, if warranted. Students will be notified of any changes as soon as possible via in-meeting announcement, UTC Learn announcement, and/or email.

Course Calendar/Schedule: Paperwork and documentation requirements prior to clinic start date are communicated via cohort class tile in Canvas. See below for deadlines associated with the placement timeframe (make sure to communicate with the DCE in advance or immediately upon learning of difficulty meeting any deadline below):

January 3, 2022: First day of clinic

January 4, 2022 (end of business): CI Details – must complete or update **ALL** fields (not only red asterisk items) – make sure to verify that **primary email is the email the CI uses for CPI access**.

> *the student is responsible for notifying the DCE, in advance, if January 4th is not the second day of clinic and must provide the date of the 2nd day of clinic for the DCE to review CI details and connect the student and CI in the CPI

> *should any other licensed PT provide supervision 16 hours or more, CI details must be entered for the PT to receive a certificate for continuing education credit (clarify full assignment of supervisory hours at CI Clinical Hour submission on April 15, 2022)

February 25, 2022: Mid-term CPI completed by both CI and student (do not sign off fully on comments until review comments and ratings in person with CI, but must be fully-signed off by all necessary individuals after reviewing to complete the item)

February 25, 2022: Mid-term PTSE 2 – assessment of CI engagement (must be reviewed with CI)

April 15, 2022: Last day of clinic

April 15, 2022: Final CPI completed by both CI and student (do not sign off fully on comments until review comments and ratings in person with CI, but must be fully-signed off by all necessary individuals after reviewing to complete the item)

April 15, 2022: Final PTSE 2 – assessment of CI engagement as compared to mid-term (should be reviewed with CI)

April 15, 2022: PTSE 1 – site information

April 15, 2022: Student Leave report – verify complete in EXXAT

April 15, 2022: CI Clinical Hour – verify/submit total number of supervisory hours provided by CI(s), not to exceed a total of 600 hours (add CI Details for any PT who provided supervision for 16+ hours not added to date and complete CI Clinical Hour for them, as well)