

Tasks to Complete	Responsible Person	Projected Completion Date	Suggestions	Estimated Cost
<ol style="list-style-type: none">1. Post Braille signage indicating room numbers and department names.2. Install non-slip surface on stairs leading to all public use levels.3. Install automatic door opener at accessible entrance.4. Replace door knobs with accessible door handles.5. Install auditory and visible indicators for emergency notification system.6. Rearrange tables in rooms to allow access by wheelchairs in all seating areas.7. Post tactile signage indicating the accessible restroom to the side of the entrance door.8. Install a raised toilet seat in the accessible stall.9. Add lever extensions to the handle of the accessible stall in the restroom.		Completion date contingent on budget decisions.		

14. Modify communication system within the elevator to be used without voice if needed.				
15. Install audible signals for floors in elevator.				
16. Post Braille floor indicators at each floor where the elevator door opens.				