

Tasks to Complete	Responsible Person	Projected Completion Date	Suggestions	Estimated Cost
<p>1. Post directional signage indicating the location of the accessible entrance.</p> <p>2. Install automatic door openers at Crossroads entrance.</p> <p>3. Post Braille signage indicating room numbers and department names.</p> <p>4. Install handrails on both sides of the stairs used to access all public levels.</p> <p>5. Install non-slip surface on stairs leading to all public use levels.</p> <p>7. Install auditory and visible indicators for emergency notification system.</p> <p>8. Ensure that at least one men's and one women's restroom for accessibility.</p> <p>9. Post directional signage indicating the location of the accessible restroom.</p> <p>10. Post tactile signage indicating the accessible restroom to the</p>		<p>Completion date contingent on budget decisions.</p>	<p>Use in house sign making</p>	

<p>side of the entrance door.</p> <p>11. Add lever extensions to the handle of the accessible stall in the restroom.</p> <p>12. Install grab bars inside the accessible stall.</p> <p>13. Lower all dispenser and mirrors in accessible restroom to within usable range by person in a wheelchair.</p> <p>14. Lower a portion of the drink station and condiment station in Crossroads to no more than 36 inches high.</p> <p>15. Provide an accessible water cooler or drinking fountain with the spout no higher than 36 inches from the floor.</p> <p>16. Lower the call buttons inside the elevator.</p>				
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