

Tasks to Complete	Responsible Person	Projected Completion Date	Suggestions	Estimated Cost
<ol style="list-style-type: none">1. Post directional signage indicating the location of the accessible entrance; ensure signs are not blocked by bulletin board at front entrance2. Post Braille signs3. Relocate signs to the side of door4. Remodel or relocate ramp5. Secure the edges of all rugs and mats6. Replace door knobs with accessible door handles and lower to 48"7. Lower counter at public main office8. Post tactile signage indicating the accessible restroom to the side of the entrance door.9. Raise toilet seat and lavatory apron in accessible bathroom10. Raise or lower water fountain in hallway		Completion date contingent on budget decisions.		