IRS Data Retrieval on the FAFSA

Step 1: Login to <u>www.fafsa.ed.gov</u> and click on the Financial Information tab- If the student is a dependent student the parent's tax information section will display first- select "Already Completed"





Step 2: Answer the questions as they apply to the parent. If you are eligible for the IRS data retrieval based on your answers, select which parent, enter parent's pin and link to IRS.



Step 3: Complete the transfer of the tax information from IRS site. Select Transfer Now.



Step 4: Complete same process for the student- Select "Already Completed" and answer the questions as they apply to the student. If eligible for IRS data retrieval based on the answers, enter student's pin and link to IRS



Based o from the	n your re IRS into	sponse, we recomn this FAFSA.	nend that you transfer your in	formation
Enter yo	ur PIN ar	nd click Link To IRS.		
What is	your PIN	? Apply For A PIN LINK TO IRS		
				S NEXT
NEED HELP?	SAVE	CLEAR ALL DATA	VIEW FAFSA SUMMARY	EXIT

Step 5: Complete the transfer of tax information from the IRS site. Select Transfer now. Step 6: Proceed to the Sign & Submit tab- sign with Student and Parent pin and click submit my FAFSA now If you are unable to use the Data Retrieval Tool, a Tax Return Transcript may be requested online at www.IRS.gov.

