

## DeForest Spencer Scholarship Application Form

The purpose of the **DeForest Spencer Scholarship** is to help provide a scholarship to deserving student based on financial need and academic standing. This scholarship is available to full or part-time students pursuing a degree in liberal arts or related field.

### Awards

All scholarship awards will be paid directly to the recipients.

### Eligibility

1. This scholarship will be available to students who have been accepted for admission or are enrolled at the University of Tennessee at Chattanooga.
2. The student awarded this Scholarship shall have demonstrated successful academic performance and financial need.
3. A student who held the DeForest Spencer Scholarship in a previous year shall have preference in the selection procedures in subsequent years with all other things being equal.

The **DeForest Spencer Scholarship** is awarded without regard to race, sex, religion, age, national origin or sexual orientation. The College of Arts and Sciences will not award scholarships to applicants who are not qualified and reserves the right not to award a scholarship in a given year.

### Selection Criteria

- This scholarship will be available to students who have been accepted for admission or are enrolled at the University of Tennessee at Chattanooga.
- Student essay
- Letters of recommendation
- Academic standing (minimum required cumulative GPA of 3.00).

### Application Requirements and Deadline

To be considered for a **DeForest Spencer Scholarship**, applicants must complete an application, including all required documents, and mail these materials to College of Arts and Sciences (address below) by June 1<sup>st</sup>. Materials that are postmarked after June 1<sup>st</sup> will not be considered. Successful applicants will be notified by July 1<sup>st</sup>.

### *The application must include:*

1. A completed application form. *Only complete application forms will be considered.*
2. Two letters of recommendation with at least one from a teacher or high school official.
3. An official high school transcript including GPA and rank.
4. A one page (< 500 words) statement stating the applicant's qualifications and educational and career goals.

*All four of the above items must be submitted before the application will be considered.*

Complete the application form, print, sign and mail it to the address below:

Attn: Dr. Nikolasa Tejero  
College of Art and Sciences (Dept. 2602)  
University of Tennessee at Chattanooga  
615 McCallie Avenue  
Chattanooga, TN 37403

**Submission of High School Transcript** – The high school or university registrar should mail an official transcript to:

Attn: Dr. Nikolasa Tejero  
College of Art and Sciences (Dept. 2602)  
University of Tennessee at Chattanooga  
615 McCallie Avenue  
Chattanooga, TN 37403

If you are mailing other materials to that address, you may include the transcript in your package.

#### **Submission of Letters of Recommendation**

Letters of recommendation should be mailed to the **DeForest Spencer Scholarship Program** at the mailing address above. In addition to comments on the applicant's strengths (academic strengths, characters strengths, determination, and the like) the letter should indicate the capacity in which the letter writer knows the applicant, *e.g.* as a student, employee, or other capacity.

Questions about the application process may be directed to the Dean's office: 423-425-4635.

**Note that all application materials must be postmarked by June 1<sup>st</sup>.**

# Scholarship Application Form

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## A. General Information

Applicant First Name \_\_\_\_\_ Last Name \_\_\_\_\_

E-mail address \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_ Phone Number \_\_\_\_\_

Address at School (if known) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_ Phone Number \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

## B. Education Information

☐ Applied to UTC

☐ Admission accepted

Department and Major \_\_\_\_\_

Check your classification:

☐ Freshman

☐ Sophomore

☐ Junior

☐ Senior

Department and/or Major \_\_\_\_\_

College Graduation Date \_\_\_\_\_

Degree Expected \_\_\_\_\_

What was your grade point average last semester (A=4.0)? \_\_\_\_\_

What is your cumulative grade point average (A=4.0)? \_\_\_\_\_

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High School(s) Previously Attended:

Schools Attended	Dates Attended	Diploma Type

Current and Past School Activities and Honors:

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Community Activities and Honors:

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### C. Employment Information

Please list your employment history, including dates, starting with your most recent job.

Date	Company Name	City, State
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

D. Application Statement: The information provided in my application is, to the best of my knowledge, complete and accurate, and I understand that false statements on this application will disqualify me from the scholarship.

I, (please print name) \_\_\_\_\_, give permission for any college or school to release to the DeForest Spencer Scholarship Program any information necessary to process my application to the Program.

Applicant's Signature \_\_\_\_\_ (Date)

#### TO COMPLETE THIS APPLICATION YOU MUST:

1. Send with this completed application a one-page (< 500 words) typed statement telling why you are applying for the scholarship, your qualifications, and your educational and career goals.
2. Send, or have sent, to the **DeForest Spencer Scholarship Program** your official transcript.
3. Have two individuals complete letters of recommendation for the scholarship. At least one of these individuals should be a current teacher or school official. Be certain to remind your references to send these forms by the application deadline.

Send application packets to:

Dr. Joe Wilferth  
College of Art and Sciences (Dept. 2602)  
University of Tennessee at Chattanooga  
615 McCallie Avenue  
Chattanooga, TN 37403

Questions about the application process may be directed to the Dean's Office: 423-425-4635.

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## Student Statement

Please describe why you are applying for the scholarship, your qualifications, and your educational and career goals. Please limit your statement to fewer than 500 words.