

Dear ETVA Colleagues,

I hope your year has started off smoothly and you are anticipating a great semester ahead. I wanted to remind you about the UTC All-East Preparation Clinic on Saturday, August 25 from 9:00 AM until 12:30 PM in the Roland Hayes Concert Hall in the Fine Arts Center at UTC. The clinic is free and parking is available across the street from the Fine Arts Center in the Engineering lot (lot 10). It is on the corner of Palmetto and 5<sup>th</sup> Street. If you are not familiar with campus the following link will take you to a campus map page:

<http://www.utc.edu/auxiliary-services/maps.php>.

Registration will begin at 8:45 AM. In order to expedite registration, you may email us a simple list of names and then bring the registration forms with you that morning. **You will have to either come with your students or send an official chaperone with them.** The medical emergency procedures you as a teacher have in place will be the default procedure for your students, so your official presence is imperative. However, if your school allows for an official chaperone who can follow those procedures and be the responsible party for your students that will be fine as well. Everyone working with your students, including accompanists, have had background checks and training required by the new policy.

**Schedule**

8:45-9:00	Registration
9:00-9:30	Introductions, warm-up, run each piece
9:30-10:45	S, A, T, & B sectionals
10:45-11:45	SA & TB sectionals
11:45-12:25	SATB combined rehearsal
12:25-12:30	Performance by UTC Chamber Singers

Feel free to contact Jordan Hicks in the Music office (423-425-4601 or [Jordan-Hicks@utc.edu](mailto:Jordan-Hicks@utc.edu)) or me if you have any questions. I wish you and all your students a wonderful year. Please let me know if I can help you with anything.

Sincerely,

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