

How to Schedule a Peer Tutoring Appointment

1. Log into MyMocsNet
2. Choose "Academic Tools" page
3. Choose "Navigate Advising/Tutoring" Option
 - a. **PRO TIP:** Save "Navigate Advising/Tutoring" as a Shortcut for faster access.

Shortcuts

Edit



Navigate -
Advising/Tutoring

- b. Links can also be found under "Student Information Systems" and "Academic Support"
4. From the Navigate Home page choose "Schedule Advising/Tutoring Appointment"

Student Home

Class Information Reports Calendar



Schedule Advising/Tutoring
Appointment

Classes This Term

Quick Links

5. Choose the following sample options for tutoring support...

New Appointment

What can we help you find?

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options: dropping in or requesting an appointment.

What type of appointment would you like to schedule? *

Tutoring



Service *

Course-based Tutoring



Pick a Date📅

June 9, 2023



Find Available Time

- Dates with tutoring availability for the selected course will have a small dot indicator on the calendar
- If no availabilities are visible, all of the sessions may be currently booked OR available days/times conflict with the student’s current course schedule
- Select the appropriate course for tutoring. ***NOTE*** The options shown are based on the student’s current course schedule. You must be actively enrolled in a course with tutoring availability to see that option.
- Tutoring appointments can be made up to 10 days in advance

All Filters

[Start Over](#)

What type of appointment would you like to schedule?

Tutoring

Service

Course-based Tutoring

Pick a Date

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24

TUTORING

COURSE-BASED TUTORING



test advisor

Center for Academic Support and Advisement(Library #3)

Please note: Some services may have both in-person and virtual meeting that you choose, or refer to your appointment confirmation email for full

Please select one of the courses below to see available times at this location.
[Principles of Accounting I \(ACC-2010\)](#)

6. Select the best day/time for you.



test advisor

Center for Academic Support and Advisement

Please note: Some services may have both in-person and virtual meeting that you choose, or refer to your appointment confirmation email for full

Fri, Jun 9th

5:00 - 6:00 PM

6:00 - 7:00 PM

- Choose your preferred meeting modality. Most appointment availabilities are “in-person”
- **PRO TIP:** Use the Comments section to let the tutor know what information you want to cover during your tutoring session

- Choose “Schedule” to confirm your selections

How would you like to meet? *

You are seeing the only meeting type available for this time slot.

Would you like to share anything else?

Email Reminder



Reminder will be sent to mgl595@mocs.utc.edu

Text Message Reminder



Phone Number for Text Reminder

Schedule

- Students will receive an email confirmation immediately upon scheduling an appointment.
- Automated reminder emails and texts will be sent within 24 hours before your appointment.

Contact academicsupport@utc.edu for additional information