How to Schedule a Peer Tutoring Appointment

1. Log into MyMocsNet
2. Choose "Academic Tools" page
3. Choose "Navigate Advising/Tutoring" Option
   a. **PRO TIP**: Save "Navigate Advising/Tutoring" as a Shortcut for faster access.

   b. Links can also be found under "Student Information Systems" and "Academic Support"
4. From the Navigate Home page choose "Schedule Advising/Tutoring Appointment"

5. Choose the following sample options for tutoring support…

- Dates with tutoring availability for the selected course will have a small dot indicator on the calendar
- If no availabilities are visible, all of the sessions may be currently booked OR available days/times conflict with the student's current course schedule
- Select the appropriate course for tutoring. ***NOTE*** The options shown are based on the student's current course schedule. You must be actively enrolled in a course with tutoring availability to see that option.
- Tutoring appointments can be made up to 10 days in advance

6. Select the best day/time for you.

- Choose your preferred meeting modality. Most appointment availabilities are "in-person"
- **PRO TIP:** Use the Comments section to let the tutor know what information you want to cover during your tutoring session

- Choose "Schedule" to confirm your selections

How would you like to meet? *

In-Person ⌄

You are seeing the only meeting type available for this time slot.

Would you like to share anything else?

Add your comments here

Email Reminder

☑

Reminder will be sent to mgl595@mocs.utc.edu

Text Message Reminder

☑

Phone Number for Text Reminder

5556988802

Schedule

- Students will receive an email confirmation immediately upon scheduling an appointment.
- Automated reminder emails and texts will be sent within 24 hours before your appointment.

Contact academicsupport@utc.edu for additional information