

**THE UNIVERSITY OF TENNESSEE
OFFICE OF THE TREASURER**

Transfer Voucher

Document Number _____

ACCT. CHARGED	Debit/Credit (D or C)	GL Acct.	Amount	Text Description	Cost Center	WBS Element	Fund

ACCT. CREDITED							

Detail Support	Quantity	Unit Price	Amount

APPROVALS: _____

Deliver to: _____

Department Charged Signature

Date

Building: _____ Room: _____

Print Name

Received: _____ Date: _____

Department Credited Signature

Date

Created by: _____ Extension: _____

Print Name