Comprehensive Assessment Defense Review Form

Participant's Name:

Reviewer's Name:

Reviewer Instructions: Prior to the defense meeting, complete #1-6 (check "Met" or "Not Met") below. During and immediately following the defense meeting, complete #7-9 (check "Met" or "Not Met") and the Overall Recommendation (check "Meets" or "Not Met") at the bottom of the form.

Comprehensive Assessment	Evaluation Expectations	Met/Not Met
1. Vision Statement; Definition of Learning and Leadership	Statement and / or Definitions are articulated, have all required elements, and are clearly related in a meaningful way to actual career plans and goals.	
2. Critical Reflections for each competency area	There is consistent and substantial demonstration of competence using reflective thinking. Reflection is deep and insightful and cites appropriate seminal theory / literature.	
3. Competency Plan	Documentation on all areas has clear goals and appropriate depth. It is easy to see evidence and get a sense of competence in each area.	
4. Critical Synthesis Paper (CSP) Quality	CSP addresses and reflects depth and a clear picture of growth and competence in the program as well as synthesis across the program domains.	
5. Organization	Materials are well-organized in an approved electronic format; including a menu or guide that makes the structure of Digital Portfolio contents clear and easy to follow.	
6. Style & Format (i.e., grammar, punctuation, spelling, APA)	All Digital Portfolio materials are free or nearly free from errors.	
7. Presentation skills	Poised, clear articulation; has proper volume, steady rate, good posture and eye contact, enthusiasm, and confidence.	
8. Graphic communication tools	Materials are error-free and well-designed using effective style and technique to help communicate information in the presentation.	
9. Interaction with committee	Presenter is able to answer questions and interact professionally with committee members in addition to responding to all questions satisfactorily.	

Overall Recommendation:

Meets – Meets the standards listed and demonstrates mastery of the competency areas (*Advisor – Mark Pass for Qualifying Comprehensive Assessment on the Graduate Degree Examination Results form*).

Not Met – Significant revisions needed (*List in the space provided below the additional work required to demonstrate competency in one or more areas; please provide specific recommendations*):