

**Job Title:** Student Summer Intern

**Agency:** Nuclear Regulatory Commission

**Job Announcement Number:** ALL OFC-2015-0086

**SALARY RANGE:** \$12.19 to \$30.15 / Per Hour

**OPEN PERIOD:** Monday, August 31, 2015 to Monday, November 23, 2015

**SERIES &** GG-0399/0899/1199/1399/2299-03/09

**GRADE:**

**POSITION** Full Time - Temporary, Not to Exceed 89 days

**INFORMATION:**

**PROMOTION POTENTIAL:** 09

**DUTY** 50 vacancies in the following location(s):

**LOCATIONS:** Atlanta, GA [View Map](#)  
Lisle, IL [View Map](#)  
Rockville, MD [View Map](#)  
King of Prussia, PA [View Map](#)  
Chattanooga, TN [View Map](#)  
[More Locations](#) (1)

**WHO MAY APPLY:** These positions are part of the Summer Internship Program. Applications will be accepted from United States citizens who are degree seeking students enrolled at least half-time in accredited educational institutions. Half-time enrollment is defined by the educational institution. For institutions that do not have a definition of half-time, half of full-time enrollment will be considered half-time.

**SECURITY** L - Atomic Energy

**CLEARANCE:**

**SUPERVISORY** No

**STATUS:**

**JOB SUMMARY:**

[About the Agency](#)

These positions are located in various offices at the U.S. Nuclear Regulatory Commission Headquarters in Rockville, MD, Region I- King of Prussia, PA, Region II- Atlanta, GA, Region III- Lisle, IL, Region IV- Arlington, TX and the Technical Training Center (TTC)- Chattanooga, TN. These positions are Non Bargaining Unit.

**KEY REQUIREMENTS**

- U.S. Citizenship Required
  - Background investigation leading to a clearance is required for new hires
  - These are Drug Testing positions
  - GPA minimum requirement of 2.85
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## **DUTIES:**

The U.S. Nuclear Regulatory Commission (NRC) views student interns as our future workforce. The work performed is professional in nature and in a learning environment that gives the student intern the opportunity to evaluate the work for potential long-term employment. Student employment assignments are based on the functions and tasks performed in the organization to which you are assigned and ideally related to your academic and career goals. Areas of assignment will include engineering and science, budget execution, security, information technology, among others, for more information visit <http://www.nrc.gov/about-nrc/employment/student-prog.html>.

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## **QUALIFICATIONS REQUIRED:**

THE NRC is accepting applications from students in the following disciplines:

- **Accounting**
- **Business**
- **Communications**
- **Computer Science/Information Technology**
- **Criminal Justice**
- **Cybersecurity**
- **Emergency Management**
- **Engineering**
- **Geology**
- **Health Physics**
- **Mathematics**
- **Public Policy/Public Administration**

To qualify for these positions you **MUST** meet the academic criteria specified below and be enrolled in a degree seeking program in the Fall of 2016. In addition, an ideal candidate would possess basic skill in using office automation programs such as Microsoft Office, Excel, Power Point, or other desktop software programs. Additionally, the ability to organize work and communicate effectively in a professional environment are highly desirable traits.

To qualify at the GG-03 pay level: You must be a high school graduate with 1 to 29 semester hours of college credit.

To qualify at the GG-04 pay level: You must be a high school graduate with 30 or 89 semester hours of college credit.

To qualify at the GG-05 pay level: You must be a high school graduate with 90 or more semester hours of college credit.

If you are a Graduate Student, your pay level will be based on your undergraduate GPA or the graduate level program you are pursuing.

**Note: Your pay will be set based on your degree program and the locality of your position**

Applications will be accepted from United States citizens who are degree seeking students enrolled at least half-time in accredited educational institutions. Half-time enrollment is defined by the educational institution. For institutions that do not have a definition of half-time, half of full-time enrollment will be considered half-time.

Qualifications are based on your academic standing as of the end of the 2015/2016 academic year (~May/June 2016). Unofficial transcripts will be required to determine academic standing.

**SONS, STEPSONS, DAUGHTERS, OR STEPDAUGHTERS of CURRENT NRC EMPLOYEES are NOT ELIGIBLE for hire in this Summer Internship Program.**

#### **HOW YOU WILL BE EVALUATED:**

Applications will be reviewed for eligibility using an unofficial transcript. Eligible candidates will be referred to the hiring managers for consideration. We expect to make selections in the February/March 2016 time frame.

PLEASE NOTE: This is a highly competitive vacancy with a limited number of openings available. Applicants can expect to receive an email notification that their application was received and a second notification when all the positions have been filled.

**IF SELECTED FOR AN INTERVIEW**, you will be contacted directly by a hiring manager via the contact information you provided in your application. Applicants should not expect to receive additional status updates.

To preview questions please [click here](#).

### **BENEFITS:**

You can review our benefits at:

<https://jobs.mgsapps.monster.com/nrc/vacancy/preview!benefits.hms?orgId=3&jnum=34670>

### **OTHER INFORMATION:**

How much travel is required? None

The NRC is a zero tolerance agency with respect to illegal drug use. Individuals selected for these positions will be subject to pre-appointment drug testing.

Will NRC pay relocation expenses? Yes, if certain criteria is met. Travel and Lodging expenses will be determined thru eligibility in the agency's Student Transportation and Lodging Program, only for those students at the undergraduate or graduate level in an accredited university or college.

The NRC provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the coordinator at (301) 287-0739 or TDD 240-482-3217.

Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Selectees will be required to complete a "Declaration of Federal Employment", (OF-306), prior to being appointed to determine their suitability for Federal employment and to authorize a background investigation. False statements or responses on your resume or questionnaire can jeopardize your employment opportunity and subject you to disciplinary action, including removal from Federal service, A transferable security clearance from another agency or a background investigation leading to a clearance is required for all new hires. To begin work at the NRC without a security clearance, you must be granted a temporary waiver of the required clearance, referred to as a 145(b) waiver.

To be eligible for a 145(b) waiver you need favorable education verification, reference, credit, and criminal history checks. If a waiver is granted, the successful completion of a background investigation and favorable adjudication are required for continued employment.

If you have resided outside the U.S. for an extended period of time, the agency may not be able to (1) grant the 145(b) waiver where the required investigation cannot be completed in a timely manner, or (2) achieve timely completion of the background investigation required for a security clearance.

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#### **HOW TO APPLY:**

Your application (resume, documentation requested, and responses to the vacancy questions) for these vacancies must be received online via the USAJOBS application system BEFORE midnight Eastern Time on the closing date of this announcement. If you fail to submit a complete online resume, including responding to the vacancy questions and documentation, you will not be considered for these positions.

Paper applications will not be accepted unless hardship circumstances can be demonstrated and requests for extensions will not be granted. If applying online poses a hardship for you, the Human Resources Specialist listed on this announcement will provide assistance to ensure that your application is submitted online by the closing date. You must contact the Human Resources Specialist BEFORE the closing date to speak to someone who can provide assistance for online submission. You must answer the job specific vacancy questions. You will be evaluated based on your responses to the vacancy questions and information provided in your resume.

#### **REQUIRED DOCUMENTS:**

**Please provide a copy of your UNOFFICIAL TRANSCRIPT with your application prior to the closing date of the announcement.** If you are transitioning from high school to college, please provide your final high school transcript. Or if you are transitioning from undergrad to a graduate program, please provide your final undergrad transcript.

Selected candidates will be required to submit a copy of their official transcript from the accredited college or university.

**If you are a Veteran claiming 5-point Veterans' Preference, please submit a copy of your DD-214, Certificate of Release or Discharge from Active Duty, or other proof of eligibility with your application.**

**If you are a Veteran claiming 10-point Veterans' Preference, please submit a SF-15, Application for 10-point Veterans' Preference, plus the proof required by that form with your application.**

You can find additional information about Veterans' Preference at <http://www.fedshirevets.gov/>.

**AGENCY CONTACT INFO:**

*Tanya Parwani-Jaimes*

*Phone: 301-415-7400*

*Fax: 000-000-0000*

*TDD: 240-482-3217*

*Email: [Summer\\_Vacancy.Resource@nrc.gov](mailto:Summer_Vacancy.Resource@nrc.gov)*

*Agency Information:*

*NUCLEAR REGULATORY COMMISSION*

*US Nuclear Regulatory Commission*

*Office of the Chief Human Capital Officer*

*Attn: Tanya Parwani-Jaimes*

*Washington, DC*

*20555*

*US*

*Fax: 000-000-0000*

**WHAT TO EXPECT NEXT:**

After the vacancy announcement closes, applications will be reviewed and eligible candidates will be referred to the hiring managers for further consideration. We expect to make selections in the February/March 2016 time frame.

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