



1/23/2015

Dear ASCE Student Chapters:

Hello again from UT Chattanooga! We have been working hard to ensure that this year's conference is a successful and fruitful event for everyone.

We have several important items and deadlines to announce:

- 1) Individual Registration: Select the REGISTRATION tab on the conference website to register your participants:
<http://www.utc.edu/college-engineering-computer-science/asce-sestudentconf-2015/>

Please note the individual registration deadline has been extended to February 13. However, the deadline for late registration, March 6, has not changed. You may pay by check or credit card. Please make checks payable to UTC. The mailing address will be on the conference website.

Note: To register multiple students with one email address, please follow these steps:

- If you are registering another person for the same event, please select **Register Someone Else** (located on the checkout page of registration).
- For each new registration, you must select the **Use My Email** checkbox. This box must be selected to submit all registrations using one email address.
- When all registrations have been submitted select **Finish My Registration** and you will be directed to the payment page.

REGISTRATION DEADLINES:

February 13, 2015: Individual Registration information submitted online and \$55 fee per person is due.

March 6, 2015: Late Individual Registration is due, \$75 per person.

NOTE: These dates designate the post-marked date/online payment date. Registration fees are non-refundable.

The \$55 registration fee includes:

- Participation in all competitions
- Name tag
- Program/Map
- Conference T-Shirt
- Lunch, Friday/Saturday
- Awards Banquet, Saturday

- 2) Paper Deadlines:

All papers must be received by March 1, 2015:

- Concrete Canoe Design Paper
- Concrete Ladder Golf
- Professional Paper
- Concrete Cylinder

Submittals for these papers will be done electronically, method to be determined. (You will be notified when the system is up and running.)

- 3) Environmental Competition: Materials and chemicals for the Environmental competition must be received by February 19. We have decided to extend the deadline to allow as many schools as possible to participate. It is important to receive these early for safety purposes. Please send your chemicals to:

ASCE 2015
Attn: Matt Webb
Civil Engineering Department
UTC College of Engineering and Computer Science
Dept 2502 EMCS 430
615 McCallie Avenue
Chattanooga TN 37403-2598

- 4) Q and A: The question and answer section of our website will be up and running in the near future and will feature any and all viable questions put forth by registered schools as well as clarifications to rules for the competitions. Your patience is appreciated. It is difficult to compile questions from all the schools attending our conference and continue to maintain the quality of work we desire. Your questions will be answered in time. If you have a question or clarification you would like to ask please email ASCECONFERENCE2015@gmail.com with the subject heading "(Insert competition name) Question."
- 5) Hotels: Please see the HOTELS tab on the conference website. We have negotiated special rates for the conference hotels so be sure to indicate you are booking for ASCE 2015 when you contact the hotels. All conference hotels have a cutoff date for the special rate, so please review those dates and book asap.

In compliance with the Americans with Disabilities Act (ADA), we will make every possible effort to accommodate your needs. If you require special assistance, please contact us at Andrea-James@utc.edu no later than Friday, March 6, 2015. The UTC ASCE Southeast Conference cannot ensure the availability of appropriate accommodations without prior notification.

All conference information is posted on the conference website: <http://www.utc.edu/college-engineering-computer-science/asce-sestudentconf-2015/>. If you do have questions, please email us at ASCECONFERENCE2015@gmail.com.

Please respond to this email no later than January 30 to confirm your receipt of this mailer and to ensure delivery of Mailer 3. All final details will be explained in Mailer 3.

I would like to thank everyone for their patience as we work out the details involved in putting on an event of this size. Please note that any and all questions received about the competitions are being read and thoroughly answered. The answers to these questions will be posted very soon so be sure to keep an eye out. Again I want to reiterate how honored I am to be given the responsibility of hosting this year's conference and am very excited to see all of the schools there!

Sincerely,

Matt Webb
2015 ASCE Southeast Student Conference Chairman
"Innovations of the Past: Building Blocks of the Future"