

Application for Graduate Assistantship

PLEASE PRINT OR TYPE THIS APPLICATION AND RETURN IT TO THE COLLEGE OF BUSINESS GRADUATE PROGRAMS OFFICE

PART 1

Name _____ UTC ID # _____

Address _____

Telephone Number _____ E-mail _____

Previous Academic Work:

Undergraduate Major(s) _____ Graduation Date _____

Undergraduate University _____

Undergraduate Overall GPA _____ Undergraduate Major GPA _____

Completed or In Process Graduate Degrees: _____ Graduation Date: _____

Graduate University _____

Graduate GPA: _____

Current Graduate Application:

Which graduate program are you applying for? MBA _____ MAcc _____

Have you been officially admitted to the MBA or MAcc programs? ___ Yes ___ No

If you are already in the MBA or MAcc Programs, what is your overall GPA? _____

Term You Started or Plan to Start MBA or MAcc _____

Expected MBA or MAcc Graduation Date _____

Graduate Test Scores:

GMAT Score: _____ GRE Scores: (Verbal) _____ (Quantitative) _____

Work Availability: Full Time (20 hours per week) ___ Yes ___ No

Part Time (10 hours per week) ___ Yes ___ No

Select the term(s) during which will be able to work: Fall Spring Summer

I am interested in being considered for a graduate assistantship and realize that the number of awards is limited. There are many factors involved in selecting graduate assistants, including academic merit, work skills, and needs of the department/program. I hereby authorize the release of my academic records for use by the UTC Graduate School Office and the College of Business Graduate Programs Office.

Signature

Date

PART 2-Department Preference

Please rank in order of preference, indicating 1st, 2nd and 3rd choices. Choose from Accounting, Entrepreneurship/Marketing, Finance/Economics, Management, or COB Joseph F. Decosimo Student Success Center.

1st Choice _____

2nd Choice _____

3rd Choice _____

PART 3-Student Skills

Please check any special skills you currently possess:

- Data Management
 - Desktop Publishing
 - Editing
 - Grant Writing
 - Library Research
 - Statistical Analysis
 - Tutoring
 - Word Processing
 - Others - Explain:
-

PART 4-Essay

What distinct contribution as a student would you make to UTC and its College of Business by holding a graduate assistantship? Discussion may include life and/or academic experiences. Answer on a separate sheet.

PART 5-Résumé

Attach an updated résumé.

PART 6-Recommendations (Optional)

Please list the names of those who will be submitting a letter of recommendation on your behalf:

1. _____
2. _____
3. _____

You may include the recommendations as part of your application or the above individuals may send them directly to the UTC College of Business' Graduate Programs Office. Instruct them to use any of the delivery means listed below.

Return your application to The College of Business Graduate Programs Office by any of the following methods:

- **Mail:** UTC College of Business Graduate Programs Office, Dept. 6056, 615 McCallie Avenue, Chattanooga, TN 37403
- **Fax:** (423) 425-5630
- **Email:** Send to the COB Graduate Programs Director at Elizabeth-Bell@utc.edu
- **In person:** Fletcher Hall 207 (on corner of McCallie Avenue and Douglas Street)