

# REGISTRATION FORM -- C161025

## *Conflict Resolution*

Tuesday, October 25, 2016 from 8:15 a.m. – 12:00 noon

The University of Tennessee at Chattanooga

The University Center

### REGISTRANT INFORMATION

Name \_\_\_\_\_  
LAST FIRST MI

Business \_\_\_\_\_

Address \_\_\_\_\_  
CITY STATE ZIP

Work Phone \_\_\_\_\_ Additional Phone \_\_\_\_\_

Fax \_\_\_\_\_ Email Address \_\_\_\_\_

NAME AND AFFILIATION PREFERENCE FOR NAME TAG

\$139.00 Registration Fee

**MAIL** this form, with payment, to UTC Continuing Education Office, MS 5255 101 Pfeiffer, 615 McCallie Ave, Chattanooga, TN 37403

### PAYMENT INFORMATION

Check  Money Order  Purchase Order: Address to send Invoice: \_\_\_\_\_  
 MasterCard  Visa

Expiration Date \_\_\_\_\_ Card or Purchase Order Number \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Verification Code \_\_\_\_\_

MAKE CHECKS PAYABLE TO **University of Tennessee at Chattanooga**. TOTAL ENCLOSED \_\_\_\_\_

**CANCELLATIONS and REFUNDS:** If a registration is canceled for any reason, the individual or organization making the original payment will receive: (1) A full refund, less a 2% administrative fee, if the cancellation request is received **in writing** 14 days prior to course start date; (2) A refund of 50%, if the cancellation request is received **in writing** 3 days before course start date; (3) No refund for a 'No Show' or for a cancellation request received on course start date.