

Career Development Alliance Meeting  
Raccoon Mountain Room, University Center  
Sept 12, 2018  
8:45am-10:00am

**Members attending:**

Meagon Bean, Lauren Brouhard, Bengt Carlson, Donna Cooper, Sue Culpepper, Alec Dalton, Julie David, Todd Dockery, Rebecca Dragoo, Marc Holcomb, Stacie Grisham, Daniel Grzesik, Staci Lee, Rob Liddell, Jan Michaels, Gretchen Potts, Leslie Pusey

**Call to Order:** Rob Liddell called the meeting to order at 9:00am

**Review of Minutes from August 8th meeting:** motion made to approve the minutes by Gretchen Potts and seconded by Staci Lee. Motion carried by unanimous vote

**Guest speaker:** Leslie Pusey-Director of National Scholarships and Fellowships

- Office is in the Honors department
- Prestigious Scholarships & Fellowships <https://www.utc.edu/national-scholarships/scholarships-and-fellowships/index.php> (some require nominations)
- Timelines and Deadlines <https://www.utc.edu/national-scholarships/timelines-and-deadlines.php> (planning is key, encourage students to apply early, High impact process-process is worth it!, clarify goals)
- Student Resources <https://www.utc.edu/national-scholarships/student-resources/index.php> (scheduled information sessions, Application essays, recommendation letters)
- Faculty Resources <https://www.utc.edu/national-scholarships/faculty-resources/index.php> (reach out to Leslie if you think a student meets criteria but you have questions. Differ from UTC scholarships and Financial Aid in that these scholarships are external and are academic driven, not need based)
- Are you interested in working on a scholarship committee? Contact Leslie

**Handshake Update**-Rob Liddell

- Introduced the new video
- Promotion strategies  
Get the word out: senior design classes, FYE classes (assignment), weekly newsletter w/i colleges, introduce at big events on campus, pop-up career services across campus, 'where's the chair', faculty emails to students
- Current utilization  
1819 employers  
1379 jobs  
363 interns  
(289 of these are paid)  
962 applications  
572 complete and activated profiles

**Impacting Career Readiness:** Internships @UTC

How to get students to opt into experiential learning:

- Introduced at new faculty and adjunct orientations
- Engage industry partners (recognition/award)
- Clarity for students around language of internship
- First generation grant fund for unpaid internships
- SACS calculations—126 hours of work=3credit hours
- An 'intro program' around experiential learning

## **Moc LEAD-Daniel Grzesik**

### **What is Moc LEAD?**

- Moc LEAD, is a semester-long cohort based experience designed to help students develop their individual and organizational leadership skills. One hour Moc LEAD sessions are held every Thursday at 2:00pm beginning on September 20th and ending on November 15th with Graduation. These interactive sessions are led by faculty, staff, and leaders within the City of Chattanooga. Sessions include topics such as communication styles, personality styles, self-motivation, and goal setting.
- Who should consider applying?  
Moc LEAD is perfect for anyone who wants to make a difference in their community, learn more about leadership, for someone that may be new to UTC or a campus organization, or for someone that just started an internship or job in the area. Moc LEAD would be great for your student staff, particularly first year students!
- When are applications due?  
Applications are due by 12:00pm on Monday, September 17th (this coming Monday). Applicants will be notified of their status by the end of the day on September 17th.
- Where are applications available?  
On the Office of the Dean of Students MocSync Page at <https://mocsyncorgs.utc.edu/submitter/form/start/220027> .
- Who Should I Contact With Additional Questions?  
Please contact the Daniel Grzesik, Director of Leadership Programs and Assessment, at Daniel-Grzesik@utc.edu or (423)425-2321.

**Call to Adjourn:** 10:15am

### **Upcoming events:**

- Public Service Careers Event, Thursday, September 20th, UC-Chattanooga ABC, 1:00-4:00pm
- UTC Suit-Up Event, Sunday, September 23, 2018, Hamilton Place JCPenney, 6:30pm-9:30pm
- Fall Career Day (all Majors), Tuesday, October 2th, UC-Tennessee Room, 1:00pm-3:00pm and 5:00pm-7:00pm

**Future Meetings:** (**PLEASE NOTE:** Changes in Meeting Locations and Times)

Wednesday, November 14<sup>th</sup>, UC Chickamauga Room, 8:45am – 10:00am

Wednesday, December 12<sup>th</sup>, UC Chickamauga Room, 8:45am – 10:00am