

Advisor's Council
July 19, 2017

Attendees: Vikki Bernotski, Elizabeth Johnson, Stacie Grisham, Amber Noblit, Laura Bass, Donna Cooper, Gary McDonald, Jena Doolittle, Bradley Bond, Sue Culpepper, Nikki Ownby, Brian Tucker, Sevan Paris, Rob Liddell, Sarah Alsobrooks, Daeja Robinson, Samantha Skidmore, Jason Harville, Rebecca Drago, Diana Fryar, Sherrell Jordan, Carrie Sherbesman, April Anderson, Sarah Wright, Emily Martin, Julie David, Sandy Zitkas, Squoia Holmes, Kayla Boyles, Jessica Pierce, Sumer Patterson, Angelique Cook, Nicole Brown, Amy Davis, Deardra McGee, Kayla McAuliffe, Rebecca Littleton, Debbie Bell, Nicole Orr, Theresa Blackman, Mary Beth Ondrusek

Call to Order: Mary Beth called to order at 8:48am.

Minutes: Motion to approve minutes from Laura Bass and Elizabeth Johnson second. Minutes approved.

Financial Aid: See handout. Jennifer Buckles and Ken Scannapiego

UTC Scholarships: Required hours to keep on track-students need to have 30 hours going into sophomore year. Cumulative hours (AP, dual enrollment, etc.) included in this 30 hours-still need GPA (2.75-3.5 depending on scholarship in Award Summary in MyMocsNet). If at 2.4 and GPA, can use summer and fall to reach 45 hours to keep scholarship in spring. Issue: students are accepting but not looking at terms and conditions of scholarship. Laura Bass asked if there is an opportunity to drop to a lower scholarship? Can go from Chancellor to Provost if does not meet Chancellor GPA (3.5) but meets Provost GPA (3.25); that is only program that does this. No other scholarship does this-if requirements are not met, scholarship is lost.

Withdrawal: advise all students to check with Mocs One Center for financial aid purposes. Can recover GPA, but cannot always come back from the financial aid implications

SAP: checked every semester in 3 ways. 2.0, 67% of attempted hours must be passed, max time to complete 150% (usually 180 hours). Have one semester to meet requirements, then suspended and can appeal to have aid. SAP only applies to Federal Aid.

HOPE: part of TELS (TN education lottery scholarship); can be HOPE eligible in bordering county (need ACT and GPA). Looking at GPA and hours based on HOPE guidelines, not UTC guidelines for renewal. Anything earned prior to High School graduation does not count (dual enrollment, AP, etc.). Students get notifications and reminders via email. Ken will send out manual HOPE GPA calculator to help advisors. Yancy commented that we need to be careful about advising on calculations with student-if wrong, can be detrimental to everyone. Reinstatement request on website. Student needs to request money for summer.

Question from Financial Aid to clarify: What happens if a student stops attending instead of withdrawing? Rebecca Drago answered: If a student has all F and Ws (no passing grades) at end of term, Records will check last date of attendance. UTC calls this an unofficial withdraw-financial impact exact same but now also has academic impact with Fs. Student can have issues coming back to UTC due to holds, GPA, financial aid, etc.

Pell: have 600%, 6 years, of Pell grant so as long as courses are going towards degree, no money is lost. Starting summer 2018, money is automatic with enrollment of at least half time for summer.

Jena Doolittle asked about Mocs One Center process. Mocs One Center: Amy Davis answered: staff are trained and updated on Financial Aid information so student gets the same answer as talking to financial aid. If unable to answer question, they reach out to financial aid or walk student to financial

aid. Goal is students leave Mocs One with the answer.

Question from Angelique Cook: Could student use the refund to prepay for summer? Student would need to discuss with Bursar's Office to not refund as system automatically processes refund if there is excess on the account.

Question from Jena Doolittle: What if a student is on Academic Probation (spring) and also financial probation? Talk to career center about working, Financial Aid can help with private scholarships and loans. Need continuation of enrollment for HOPE, even if not at UTC due to suspension, to be eligible for reinstatement.

August 3 Orientation: Carrie Sherbesman, see handout for *tentative* schedule.

Freshman are allowed to attend August 3. This summer all freshman sessions were full or over capacity due to boost in freshman enrollment. Last freshman orientation session is at 380. Carries' options: add another freshman orientation or add handful of freshman students to the transfer orientation, which has space. 30 freshmen so far, anticipated 50 freshmen and 200 total students. Carrie will send out final schedule and locations.

Re-enrollment Campaign (Stacie Grisham): have approx. 350 juniors/seniors not enrolled-no holds, no indicators why not enrolled. Center for Advisement reaching out to underclassmen-168 FR. Asking departments to reach out to their own students. Stacie is sending out list to advisors. Make sure you put notes in EAB/Campus.

Committee Pitches (Mary Beth)

Marjorie Whiteside (Training): Mary Beth on Marjorie's behalf- Training modules are complete-help running training, logistics of site, master advisor certificate development. Meet 4th Wednesday at 8:45 in SOB Decosimo Success Center.

Elizabeth Johnson (Assessment): reviewing survey and create new survey for advisors. Meet 2nd Wednesday at 8:45am. Location TBD.

Vikki Bernotski (Fall promotion): promotion will be 2 days around fall break-Oct. 10 and Oct. 25 9am-2pm each day (will need to revise due to change in Majors and Minors Fair date change to Oct. 10 as noted later in minutes). Next meeting July 25 at 11am at Starbucks. Sign-up sheet to be emailed to advisors for tabling.

Recap of Career Development Alliance (Rob Liddell): From last week's meeting-Initiate officer positions-training, assessment, secretary, chair. Had 25 attend meeting July 14. Attendees gave pitches on career opportunities. Rob is creating a college event calendar so all events can be added and also to assist with spreading out events across campus. Change name to University Career Services. Next meetings: Monday, July 31 at 10am in Signal Mountain Room, Friday, September 8 at 10am in Raccoon Mountain Room, Friday, October 13 10am in Signal Mountain Room.

Advising Model update (Elizabeth): Having conversation on giving more unified expectations for students and advisors.

Questions/Concerns/Updates: Records (Rebecca Drago)-Fee deadline is August 10, comes back Monday 2pm August 14. Students on waitlist will have 24 hours to register. Waitlists turned off August 15, purged on the 16 so overrides can be issued on 16. Request from Angelique to send out waitlists-Records can send out those lists.

Deandra McGee-Oct 10 Majors and Minors Fair 1-4pm in TN room from Sept. 26 due to conflict with full faculty meeting.

Sandy Zitkas-Senior Exit exam on MyMocsDegree, testing to add back in-not in graduation specialist block, but in degree block-out in next week or two.

Mary Beth- Training on MyMocsDegree Planner coming.

Yancy-Campus link available in MyMocsNet for students and advisors. Advisors need to tell students it is there. Faculty training Sept/Oct for fall. Stacie can answer operational information.

Mary Beth adjourned the meeting at 10:01am.

Financial Aid Notes for Advisors

1. UTC Scholarship recipients will have academic progress checked at the end of every Spring semester. In order to maintain the scholarship, they must have cumulative hours to advance to the next grade level in addition to the GPA requirement.
 - a. First year- 30 cumulative hours*
 - b. Second year- 60 cumulative hours
 - c. Third year- 90 cumulative hours

* First year only- students who meet the GPA requirements and have at least 24 earned hours but not 30, will receive a warning semester. They will receive their scholarship in the Fall, but must have 45 cumulative hours by the end of Fall to receive the scholarship in the Spring.
2. Withdrawal from all classes can result in a partial return of financial aid. Student's should meet with Mocs One Center before withdrawing if possible.
3. SAP (Satisfactory Academic Progress) is measured every semester
 - a. GPA at least 2.0
 - b. Completion rate at least 67%
 - c. Maximum time to complete 150% (180 hours for most majors)
4. HOPE scholarship
 - a. Must maintain enrollment status (full time, part time) throughout the semester- dropping classes could result in forfeiting HOPE
 - b. GPA is checked at each checkpoint (24, 48, 72, 96 hrs.)
 - c. Can receive HOPE in Summer for at least half time enrollment
5. Pell grant for summer
 - a. Beginning 1718 students can receive additional Pell money in the summer
 - b. Must be enrolled at least half time

Tentative Freshman Orientation Schedule

August, 3rd, 2017

Check-in: 8:00am-9am TN Room

- Services Fair going on at this time; specifically invite PFA, Housing and Dean of Students
- 8:15am-Optional Campus Tour

Derthick Hall

9:15am: Welcome

9:20am: General Education/Records (25 minutes)

9:45am: Student Services Video & presentation (25 minutes)

10:10 am: Financial Aid & Bursar/fee Payment (25 minutes)

10:35am: Diversity Video - 10 minutes

10:45: Title IX (7 minutes)

11am: College Overview-Variou**s** locations

11:30am: Advisement-Variou**s** locations

11:30am: Parents- Student Panel

Student and parent will receive lunch voucher

***Optional Housing Tour- 1 & 1:30pm**

Ask Housing staff to attend and present