

Advisor's Council
July 18, 2018
Raccoon Mountain Room

Attendees: Sarah Alsobrooks, April Anderson, Laura Bass, Meagon Bean, Debbie Bell, Vikki Bernotski, Bradley Bond, Nicole Brown, Angelique Cook, Donna Cooper, Sue Culpepper, Julie David, Amy Davis, Scott Dayton, Jena Doolittle, Rebecca Dragoo, Samantha Freeman, Yancy Freeman, Diana Fryar, Jennifer Guess, Sherrell Jordan, Laura Lee, Robert Liddell, Rebecca Littleton, Emily Martin, Joseph McCauley, Deardra McGee, Heather Mitchell, Amber Noblit, Mary Beth Ondrusek, Nichole Orr, Nikki Ownby, Sevan Paris, Sumer Patterson, Jessica Pierce, Daeja Robinson, Brian Tucker, Donisia Ward, Marjorie Whiteside, Sandy Zitkus

Mary Beth Ondrusek called to order at 8:46am

Announcements

Next meeting in Fletcher-will have breakfast

Newsletter-email Vikki-Bernotski@utc.edu with information

New advisor-Heather Mitchell in College of Business

Join committees in August:

Laura Bass with Training Committee

Nikki Ownby with Assessment Committee

Vikki Bernotski with ad hoc Promotions Committee

Lindsey Felix motion to approve minutes, Sue Culpepper second the motion. Minutes approved.

Dean of Students: Matt Brown and Brett Fuchs

Care Team: Behavioral intervention

Student outreach and support office- helping students get the help they need-counseling, advising, etc. Online form to complete for anyone to complete on faculty/staff and students. If student needs something UTC cannot offer, or has exhausted our services, will work with community.

Scrappy's Cupboard-1 meal to 1 week. Food, housing, and hygiene needs. Will assist students with resources in community as well if consistently need food or longer than 1 week of food.

If you hear something about a student that causes reason for concern, please let Dean of Students know so they can reach out to the student as well as ask for information from other faculty and staff. Report even small things-small things add up if reported by multiple people seeing different actions/behaviors/concerning talk.

Honor Court and student conduct-working on updating honor code and student code. Encouraged to report violations for due process (honor court waiver or going before honor court of faculty and students). Honor court advisor is a support person in the honor court process. Interim suspension-student not allowed to participate in campus activities or be on campus.

Can serve on the honor court or advisor.

Rob Liddell asked about contributing to Cupboard. Yes, departments/offices can offer support for food, gas cards, crockpots, etc. How much storage? Pretty large space on the 3rd floor of the UC, but will be looking for new space. Items needed: non-canned food, new bedding and hygiene items. Looking for volunteers as well. Debbie Bell: is there a list? Scrappy' Cupboard website has items they are looking for. They also have recipe cards to assist students in using the items we have to offer.

Mocs One Form: Rebecca Dragoo

Financial Aid and Records Office merged forms-SAP, Scholarship, Withdraw deadline, and suspension or dismissal. Form is located on the Records Office website using same software as other forms. Withdraw form no longer needs signatures-Records will reach out to professors. Signature no longer needed for suspension or dismissal-there will now be a follow up with the department/advisor. Nikki Ownby-we used the paper form to assist the student in the appeal process. Rebecca can talk to the committee about working with the departments in the decision. Sandy Zitkas-many times students will turn in form with a note they could not locate advisor/department head to sign the form. Laura Bass-same people still reviewing the appeals? Yes, the same committees are reviewing the appeals. Jessica Pierce- encourage student to see advisor/department if readmitted on the form. Nikki-can we get PDF? Rebecca-you can log in and view the form.

MyMocsDegree Planner: Yancy Freeman

Anticipating course needs. Waitlists allow departments to be proactive for needs of students. Planner allows Yancy to pull information on how many students need certain courses so he can be proactive in asking for more sections and give time for departments to hire faculty to teach additional sections to meet the needs of our students. Give responsibility to students as well to use and update courses. Jessica-suggestions for departments where courses are full with waitlists who get complaints from faculty about teaching loads. Yancy- decision in Academic Affairs about faculty needs and hires when needed. Nicole Brown-predictive model with planner-what advisor suggested or student? Yancy-have advisors and students discuss what should be taken each semester and maybe petitions needed? Vikki-what needs to be clicked? Yancy-Active plans will be pulled. Joseph-categories for courses? Student all want to take one specific course from the options, do we not offer the other courses or how do we handle the students' desires when department can't meet needs with faculty? Yancy-more courses or advise another course? Brings up question of whether we need to hire another professor in that area? Joseph-can we just build category? Records-yes, we can enter in categories into planner. Looking into what is pulled when entering choices. Yancy is open to other suggestions on how to best predict course needs. Nikki-more training? Yes-we can do more training.

Updates

CDA-postponed due to time

Questions/Concerns/Updates

SAILS math is now in catalog that we do not accept. Let Sandy know if you have questions-The statement is from Math department.

Adjourned at 10:06am.