

Advisors' Council

May 4, 2016

Members attending: April Anderson, Laura Bass, Debbie Bell, Vikki Bernotski, Angelique Cook, Lora Cook, Amy Davis, Eunice Davis, April Ebbinger, Lindsey Felix, Yancy Freeman, Diana Fryar, Angela Google, Avalon Gourlay, Katie Hargrave, Squoia Holmes, Chris Horne, Elizabeth Johnson, Nicole Jones, Sherrell Jordan, Emily Martin, Joseph McCauley, Deardra McGee, Amber Noblit, Shana Oates, Linda Orth, Nikki Ownby, Sevan Paris, Sumer Patterson, Jessica Pierce, Chasity Prince, Carl Raus, Mary Beth Raynar, Carrie Sherbesman, Samantha Skidmore, Lisa Tarr, Rachael Vines, Marjorie Whiteside, Sarah Wright, Sandy Zitkus.

Others in attendance: n/a

Call to order: Elizabeth Johnson at 8:46 a.m.

Welcome

Approval of Minutes:

A motion was made to approve the March minutes by Vikki Bernotski. The motion was seconded by Lisa Tarr.

Announcements and Old Business:

Step ahead math registration is now open. Students can find more information and registration link on the math department webpage. Step ahead is available to all students, not just incoming freshmen.

AIQ begins on May 16th.

Introductions:

Chasity Prince is a new athletic academic advisor. She comes to us from Florida State and will be advising men's wrestling, men's and women's cross country and tennis teams. Chris Horne has joined Advisors' Council as representative from the Political Science, Public Administration and Nonprofit Management department.

Voting on Leadership Positions:

Voting occurred during the meeting by ballot. Below are the results:

Chair – Elizabeth Johnson

Secretary- Mary Beth Raynar

Assessment Coordinator – Avalon Gourlay

Training Coordinator – Lindsey Felix

Enrollment Services Liaison – Stacie Grisham

Transfer Advising Liaison – Nicole Jones

Curriculum Updates from Records:

The 2016-17 catalog will be live no later than June 1st. Please see the power point below to view all changes in full detail. The History department and Interior Design have had major changes, including different course numbers. Sandy Zitkus has an excel spreadsheet with new course number equivalencies that she is happy to share with those interested. There is also a spreadsheet with the general education changes.

Remarks from Yancy Freeman:

A lot of fast moving things happening across campus. Thank you for those who participated in the transfer orientation session. This was our first attempt at pre-registration, heard quite a bit of angst from faculty members. However, a lot of students walked away pleased. Continuing to work out bumps in the pre-registration process. We do feel that it is a resolution for our transfer students.

Getting ready to roll out CAMPUS implementation – EAB purchased Grades Frist, changed the name to Campus. Hope to roll it out at UTC sometime in the fall. Professional advisors will be the pilot group to help work out the kinks, and then academic departments will begin to use it. We are very excited about this program because part of what we heard from students is there is no uniform way to do things across the departments. For example, scheduling appointments. With CAMPUS, students will have a uniform manner to do things across campus. Lookout for implementation process late summer, in hopes for having it for spring 17 registration.

If you are a professional advisor and you are not using the SSC tool, I want to strongly recommend that you use it. They pulled a user report, and that info went to the provost, dean and department heads. Please use it!

We are in the process of a discussion about the use of pins vs. holds. Some have been meeting to figure out the best way to implement this. Are there ways that we can do this in a smarter way? For example, MTSU does not advise students with more than 60 hours. Are there ways for us to get to students that need us the most? More details forthcoming.

Campaigns through SSC need to continue. Currently, new student enrollment is running ahead about 200 new students and 50 transfer. 200 FTE back from where we were last year. One campaign that we would like to see will be reenrollment for those students that are eligible and that are not enrolled in fall classes. We will exclude students on dismissal, probation, and those with large balances. Would also like to see a telephone campaign like we did last year. Advisors will be calling students that need to reenroll. There are 1400 students on the graduation list for Saturday. The other campaign will deal with the fall 2011 cohort – there are approximately 118 students currently enrolled in this cohort, but have not applied for graduation yet. We need to reach out to these students to help with anticipated graduation rate drop.

Rachael Vines is now the pre health advisor in the Center for Advisement. A pre-health counsel will be established. This counsel will collaborate, help get students internship opportunities, etc. The provost wants UTC to be in the top in enrollment of premier medical schools

Questions and Concerns:

Lindsey Felix asked if EAB be linked with the CAMPUS (grades first). EAB will be linked with CAMPUS. Everyone will be asked to use CAMPUS to do scheduling for their students.

Angelique Cook asked if we are going to be held to the 12 hour throughout the summer AIQ. The goal is to get the student a full time schedule, if a student is asking for it. Will ask deans and departments to add additional courses as we can. Use waitlist to put students there. If a waitlist is full, would like for the department to add an additional section.

Stacie Grisham reminded the group that AIQ is not program specific. If there is something you need from the students, you can email them and try to get the needed information from them.

Katie Hargrave if faculty advisors will be required to use CAMPUS. Yes. It is a very integrative tool. If one has feedback about the SSC tool- who do you contact? Share your questions and concerns with Yancy Freeman and Stacie Grisham.

Amy Davis asked if there is there still discussion about having a health science building. Yes, there is a question about having one at UTC. It is a priority, but probably not getting funded very soon.

During orientation sessions, Financial Aid and Records office will be closed. All traffic should be funneled through the Mocs One Center.

Joseph McCauley informed the group that the Biology department has added an additional section of BIOL/ESC 1100 to the summer II session and to the fall schedule.

Nicole Jones asked if we are we still on track to getting UTC the app. Yes, we are rolling it out this summer at the first orientation session. It is ready to go.

Adjournment: Meeting was adjourned at 10:01 a.m.