

Advisors' Council

February 17, 2016

Members attending: April Anderson, Laura Bass, Debbie Bell, Emily Blackman, Nicole Brown, Angelique Cook, Donna Cooper, Amy Davis, Lindsey Felix, Yancy Freeman, Angela Google, Avalon Gourlay, Stacie Grisham, Squoia Holmes, Elizabeth Johnson, Nicole Jones, Laura Lee, Rebecca Littleton, Emily Martin, Kayla McAuliffe, Joseph McCauley, Gary McDonald, Deardra McGee, Amber Noblit, Shana Oates, Linda Orth, Nikki Ownby, Sevan Paris, Sumer Patterson, Jessica Pierce, Carl Raus, Carrie Sherbesman, Brian Tucker, Rachel Vines, Marjorie Whiteside, Sarah Wright.

Others in attendance: Melanie Dixson, Marie Carroll and Diane Welch

Call to order: Elizabeth Johnson at 8:50 a.m.

Welcome

Approval of Minutes:

A motion was made to approve the December minutes by Emily Blackman. The motion was seconded by Jessica Pierce.

Introductions:

Rachel Vines is the newest member of Advisors' Council. She comes to us from Syracuse University. As a member of the Center for Advisement, she advises Chemistry and Computer Science students.

Announcements and Old Business:

MyMocsDegree has some updates. Melanie Dixson was present to share all of the new changes to the group. The first change is in regards to pre majors in MMD. There will be a pre major block after the general education section that will show all of the classes that the student will need for the major, once admitted. The student will receive a checkbox once admitted into the program. The pre major will be combined with the major. Any department that has pre majors will need to request access to SOATEST so that they can put in the appropriate code once the student has been admitted to the program. With both the pre major and major blocks, the student will be able to look ahead. An electives block will also be added, in hopes to be live this week. For more information about MyMocsDegree, please contact Melanie at Melanie-Dixson@utc.edu.

Training Dates and Modules- Two Introduction Modules will be offered on February 23rd and March 3rd. Advising Transfer Students will be offered on April 25th and April 29th. For more information and sign up, please visit the Advisors' Council website.

Sumer Patterson was present to update the Council on changes to the BIS program at UTC. There is no longer a professional studies concentration. For the BIS program, the student must have a minimum of two concentrations. There are suggested curriculums from different departments available. If a student is interested in BIS, he or she needs to view the video available on the department's website and fill out the information form. A course plan will then need to be developed before turning in the application. After the course plan and application have been completed, they will be sent to get the appropriate signatures for approval.

Matt Matthews, Takeo Suzuki and Professional U will be at the next meeting in March. Bylaws will also be discussed.

Advising Survey:

The advising survey will go live next week. The assessment committee has created flyers/exit slips for advisors to pass out to students after appointments. Please encourage all of your students to take the survey. The fall 15 results only had 174 responses, which is down from fall 14. We are trying to get a better snap shot of the campus. This past fall responses were 60% CASS. Next week the assessment committee is going to speak with all of the department heads about the survey. The survey gives an opportunity for a dialogue. Sevan Paris asked what a good sample size is considered. A representation of campus is a good sample size. We would like to see a boost in the smaller departments. Just a couple of comments to see what is going on in their department would be great. The survey will run from February 22nd through April 1st.

Yancy Freeman spoke about the importance of the survey. It is informative to, for example, scheduling and appointment availability needs. Training is very important for professional advisors and faculty. The past surveys have shown that we need extended times for offices on campus. Please push students to do the survey, giving us more valid data.

Remarks for Yancy Freeman:

President Joe DiPietro recently stated the university address, and one of the things he mentioned was advising on the UT campuses. Please remember to complete two campaigns a semester through EAB. The campaign piece is vital. Once you have your campaign information, submit your results through the Advisors' Council blackboard so that you credit. The campaigns should be one institutional and one of your own. Stacie Grisham showed the group how to submit results on blackboard.

The campus is in the final signing stages of getting the Grades First program for campus. Hoping to have it by July.

TN E campus - formerly RODP, will join consortium of TBR with online campuses starting this fall. This will be for students wanting to take general education classes online that are not currently offered online by UTC departments. The Criminal Justice and BIS degrees are two programs that really need online options for general education. This way students can finish their degree at UTC and no other universities. These online courses will use Desire to Learn (D2L), not blackboard.

Jessica Pierce asked if the fee schedule be the same? Yes, TN E campus will have the same UTC fees. The student will be able to register, get financial aid and the process will seem seamless to the student.

Elizabeth Johnson asked if these classes have a waitlist. Probably not. They promised to supply as many seats as needed.

Amber Noblit asked if the classes will show on the student's MyMocsDegree. Yes, they will be in our academic catalog in banner.

One important thing to note is the E campus will have a different academic calendar. End of term, finals, drop date, etc. will all be different.

Sevan Paris asked if these dates be in the academic calendar. The records office is creating a separate academic calendar for the E Campus.

Emily Blackman asked if there will be a J term. No.

Jessica Pierce asked about how the classes will show on the unofficial transcript. The classes will show as UTC credit.

Nikki Ownby asked if the courses will have the same numbers. Some will, some won't.

Marjorie Whiteside asked if there will be any for part 1 and part 2 of term. As of now, the courses will only be full term courses.

Joseph McCauley asked if there was the ability to put in warning that some of these online class may not count for professional school. Right now there are no Biology or Chemistry classes that are being offered.

Sevan Paris asked if this will be available during summer 2017. The plan is to keep having E Campus options until our departments offer enough online classes.

Course planner is something that we will begin doing during advisement. This will give us some predicative things for academic departments. The course planner is designed so that as students are meeting with you, they will be able to look at potential courses for the spring, click on the courses and then that will provide us with information as to what we need for the spring. The course planner will give us a better concept of what the students need as far as classes. This will no way promise that the courses will be available. The targeted date for this to go into effect was supposed to be in March, but we will see what happens. Linda Orth told the group that we can start using the block as pre advisement. You can lock down that selection so that students are not making changes to pre advising.

Jessica Pierce asked if it was going to be housed in MMD. Yes. Amber Noblit asked how many semesters will be included on the course planner. Hoping spring and summer.

Yancy also brought up the debate over advisement pin vs. advisement hold. We have researched twenty-nine different institutions as to what they do. Most of them are using advisement holds. He asked that we think about how we do the process at UTC, and what you really want. This will be on the agenda for the next month to think about how we can constructively help the students that need it the most. Would like to hear the opinion of Advisors' Council.

Mobile App. Demo. This new app will allow students to view schedule, pay fees, parking, MMD, class schedule, option to register, etc. Hoping to roll out in March. Elizabeth Johnson asked if the student would be able to edit the calendar. No. Jessica Pierce asked if the student would be able to view grades? The student will only be able to view banner grades. He or she will need to use the blackboard app to see everyday grades.

Questions and Concerns:

None.

Adjournment: Meeting was adjourned at 10:03 a.m.