

\_\_\_\_\_, 20\_\_\_\_

Received of: \_\_\_\_\_  
THE UNIVERSITY OF TENNESSEE

(Itemize each purchase fully)	Dollars	Cents
<b>Total</b>		

Charge (Cost Ctr/WBS #) \_\_\_\_\_

\_\_\_\_\_  
VENDOR NAME

G/L Acct. \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE (SALES CLERK)

Approved for Payment \_\_\_\_\_  
DEPARTMENT HEAD

Must be signed by company representative