

REBECCA JONES

115 River City Street • Chattanooga, TN • 37403
(423) 267-xxxx • rjones@utc.edu

- Objective** Career related experience working with elementary age children in an educational setting.
- Education** The University of Tennessee at Chattanooga
Major: Education
Expected Graduation Date: May 2002
Overall GPA:3.1/4.0 Major GPA:3.5/4.0
- Chattanooga State Technical College
A.S., Education, May 2000
- Work Experience** **Care Giver, Chattanooga Valley Daycare Center, Chattanooga, TN, May 2000-present.**
Oversee the care of five children, ages two to three. Also, develop educational and play activities for these children.
- Sales Assistant, The Limited, Chattanooga, TN, May-January 1999.**
Assisted customers, sold merchandise, operated cash register, inventoried merchandise, and arranged displays.
- Counselor, Camp Misty Lake, Misty, MI, May-August 1998.**
Directly responsible for the general welfare of ten campers, ages ten to twelve. Assisted the children in resolving personal conflicts that developed. Created, implemented, and oversaw the swimming lesson program for all seventy camp participants.
- Related Skills & Experience** Human Growth and Development: Child
Elementary School Curriculum
Educational Psychology
Strategies for Early Learners
Teaching Mathematics in Elementary School
- CPR Certified
- Activities & Honors** **Treasurer**, Chi Omega Sorority, May 1999- present
Collect membership dues and oversee the organization's budget.
Member, Scuba Club
Member, Golden Key (academic honor society)
Dean's List, 1999-2000, 4 semesters
- Computer Experience** Familiar with the following software programs: Microsoft Word, Excel, and PageMaker.