

Tasks to Complete	Responsible Person	Projected Completion Date	Suggestions	Estimated Cost
<ol style="list-style-type: none">1. Install ramp for accessible entrance.2. Post directional signage indicating the location of the accessible entrance.3. Clear or widen pathway so that all are at least 36 inches wide with no obstructions.4. Post Braille signage.5. Replace door knobs with accessible door handles.6. Install automatic door opener to interior door.7. Install auditory and visible indicators for emergency notification system.8. Rearrange tables in rooms to allow access by wheelchairs in all seating areas.9. Post tactile signage indicating the accessible restroom to the side of the entrance door.10. Install rails to both sides of the stairs.		Completion date contingent on budget decisions.		

11. Install and elevator or lift to provide access to all public levels.				
12. Designate accessible parking				
13. Reconfigure restroom; lower mirror to 40"				