

Tasks to Complete	Responsible Person	Projected Completion Date	Suggestions	Estimated Cost
<ol style="list-style-type: none">1. Install railings on ramp & stair case to exterior entrance2. Post directional signage indicating the location of the accessible entrance.3. Secure the edges of all rugs and mats.4. Post Braille signage.5. Replace door knobs with accessible door handles.6. Install auditory and visible indicators for emergency notification system.7. Install emergency intercom in elevator with Braille/raised letters and useable without voice communication8. Add Braille to outside of elevator buttons9. Post tactile signage indicating the accessible restrooms.10. Add grab bar behind accessible toilet	1	`	`	`

11. Lower soap dispensers in restroom				
12. Replace public phone with hearing aid compatible phone				
13. Lower water fountain & replace controls				