

Tasks to Complete	Responsible Person	Projected Completion Date	Suggestions	Estimated Cost
<ol style="list-style-type: none">1. Install railings on both sides of ramps.2. Install an accessible door opener.3. Post directional signage indicating the location of accessible entrance at all alternate entrances.4. Move door handles so there is at least 18 inches of clear space between handle and wall.5. Secure carpeting and mats at edges.6. Install visible and auditory signals for emergency alarm system.7. Post Braille signage for room numbers and offices on the latch side of the doors.8. Keep both doors unlocked to provide adequate width for entrance.9. Open accessible restroom to use by students.				

10. Post directional signage indicating the location of accessible restroom.				
11. Provide tables in classrooms with knee space that is at least 27 inches high, 30 inches 30, and 19 inches deep.				
12. Install elevator				
13. Rearrange furniture in student lounge to provide adequate space for access.				
14. Install hand rails on both sides of stairs.				
15. Lower soap dispenser, hand dryers, and mirror of accessible restroom.				
16. Install hand rails inside accessible restroom stall.				
17. Lower the drinking fountain.				

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