

## REQUEST FOR AWARD OF A POSTHUMOUS GRADE

Name of Student: \_\_\_\_\_ UTC ID: \_\_\_\_\_

Department: \_\_\_\_\_

Course and Section: \_\_\_\_\_

Academic Term/Year: \_\_\_\_\_ Current grade in course \_\_\_\_\_

Rationale:

### Approvals:

Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Dean: \_\_\_\_\_ Date: \_\_\_\_\_

Registrar: \_\_\_\_\_ Date: \_\_\_\_\_

## GUIDELINES FOR AWARDING A POSTHUMOUS GRADE

A posthumous grade may be awarded to a student who dies before the end of the academic term. Only students who have a passing grade in the course at the time of their death may be considered.

Requests for posthumous grades are submitted by the instructor of the course to the Department Head and Dean for their approval. Approved requests are sent to the Registrar for his or her approval.

Although awarding a posthumous grade is not automatic, to be considered, a student must meet these minimum requirements:

- Good academic standing

- A passing grade in the course at the time of death

- Minimum Institutional Cumulative and Major GPA graduation requirements

A student not meeting these minimum standards may be considered for such an award under extraordinary circumstances.