

Health and Human Performance Adjunct Faculty Evaluation

Adjunct evaluation is based on your performance as measured in your assigned classes in Health and Human Performance during a given semester.

The following rating scale will be used to rate your performance. The comment section is very important. The comment section is used to clarify your current performance and to make suggestions for improvement in specific behaviors and/or performance.

0 = Does not apply to current position

1 = Poornever meets expectation
Within bottom 10% of adjunct
(will not re-hire)

2 = Below averagerarely meets expectations
Within bottom 20% of adjunct
(will not re-hire)

3 = Averagemeets expectations but no more
Within top 30%-40% of adjunct
(Probationary/Satisfactory)

4 = Above averagemeets and often exceeds
Expectations
Within top 20% of adjunct
(Merit)

5 = Excellentconsistently exceeds expectations
Within top 10% of adjunct
(Exceptional Merit)

Adjunct Faculty Name:

Personal Characteristics:

Appearance:

The adjunct is well groomed and appropriately dressed for assigned course

Comments:

0	1	2	3	4	5

Attendance and Punctuality:

The adjunct is present and on time.

Comments:

0	1	2	3	4	5

Initiative:

The adjunct takes initiative in the generation of tasks, plans, news ideas, etc.

Comments:

0	1	2	3	4	5

The adjunct is able to work without direct supervision; is self-directed.

Comments:

0	1	2	3	4	5

Motivational Skills:

The adjunct is enthusiastic, generates interest, can get students excited & motivated.

Comments:

0	1	2	3	4	5

The adjunct is self-motivated.

Comments:

0	1	2	3	4	5

Judgement:

The adjunct shows maturity in selecting courses of action and is consistent in making decisions.

Comments:

0	1	2	3	4	5

The adjunct understands personal limitations and is logical, practical and organized in problem solving.

Comments:

0	1	2	3	4	5

Dependability:

The adjunct is willing to accept responsibility.

Comments:

0	1	2	3	4	5

The adjunct can be relied upon to complete tasks on time in a professional manner.

Comments:

0	1	2	3	4	5

Creativity and Resourcefulness:

The adjunct is able to generate original ideas.

Comments:

0	1	2	3	4	5

The adjunct is able to look for new ways of doing what needs to be done.

Comments:

0	1	2	3	4	5

Personable, Tactful, Positive Influence:

The adjunct is friendly, courteous, possesses a sense of humor, knows what to say and when to say it, is relaxed with students.

Comments:

0	1	2	3	4	5

Professional Relations:

Public Relations Skills:

The adjunct is able to work with a variety of clientele.

Comments:

0	1	2	3	4	5

The adjunct represents Health and Human Performance self in a positive fashion.

Comments:

0	1	2	3	4	5

Attitude:

The adjunct shows active interest in all work assignments, takes advantage of all learning opportunities, is professional in dealing with others.

Comments:

0	1	2	3	4	5

The adjunct is able to take directions and criticism.

Comments:

0	1	2	3	4	5

Rapport with Staff:

The adjunct works in harmony with others.

Comments:

0	1	2	3	4	5

The adjunct is cooperative, considerate and helpful.

Comments:

0	1	2	3	4	5

Relationships to Clients:

The adjunct is able to work with clients in a professional manner, showing interest, respect and concern.

Comments:

0	1	2	3	4	5

Understands Needs of Clients:

The adjunct understands the needs of clients.

Comments:

0	1	2	3	4	5

The adjunct is able to adapt and adopt to the special needs of individual clients.

Comments:

0	1	2	3	4	5

Adaptability:

The adjunct is able to adjust plans and actions according to developing situations and mood changes of clients and staff.

Comments:

0	1	2	3	4	5

Professional Proficiencies:

Knowledge and skill:

The adjunct possesses knowledge of program development.

Comments:

0	1	2	3	4	5

The adjunct possesses knowledge of program organization.

Comments:

0	1	2	3	4	5

The adjunct possesses knowledge of program implementation.

Comments:

0	1	2	3	4	5

The adjunct possesses knowledge of program evaluation.

Comments:

0	1	2	3	4	5

Leadership:

The adjunct displays quality leadership when working with staff.

Comments:

0	1	2	3	4	5

The adjunct displays quality leadership when working with client groups.

Comments:

0	1	2	3	4	5

Written Communication:

The adjunct is able to convey ideas clearly, in a neat, error-free, organized, professional manner.

Comments:

0	1	2	3	4	5

Oral Communication:

The adjunct is able to express thoughts clearly, make points in an organized professional manner.

Comments:

0	1	2	3	4	5

The adjunct is comfortable in front of groups of clients, peers or the public.

Comments:

0	1	2	3	4	5

Problem Solving:

The adjunct is able to identify problems and work toward effective solutions.

Comments:

0	1	2	3	4	5

Task Accomplishment:

The adjunct is able to complete tasks effectively within the designated time.

Comments:

0	1	2	3	4	5

Name:

Areas of general strength:

Areas for improvement

Recommendations for special training, or in-service:

Signatures:

Supervisor _____

Date _____

Adjunct Faculty _____

Date _____