

Advanced Search

Student Information

Use this group of filters to search for students by personal identifying information, such as name, ID, gender, race, category, or tag.

Objective: Find students that are in a specific category or are associated with a specific tag



Advisors might use this search to identify students that are associated with a specific group on campus that have completed specific milestones.

Example: Students in the baseball category who are tagged Study Abroad

New Search

Saved Searches ▾

Keywords (First Name, Last Name, E-mail, Student ID)?

Type?

Student Information First Name, Last Name, Student ID, Category, Tag, Gender, Student List

First Name?

Last Name?

From Last Name?

To Last Name?

Student ID?

Gender

Student List (In Any of These)

E-mail(s)

Category (In Any of these)?

Category (In All of these)?

Tag (In Any of these)?

Be sure to select the type of user you want to query.

Click on the '+' sign icons to expand Category and Tag logic options.

Objective: Find students on a specific student list.



An advisor might use this search to determine which students on his or her student list may be in a given category, have a GPA, or is nearing the graduation credit threshold.

Example: Students on the 'Test 7.24.2018' student list who are Study Abroad

Gender <input type="text" value="All"/>	Student List (In Any of These) <input type="text" value="x Test 7.24.2018"/>
E-mail(s) <input type="text"/>	
Category (In Any of these)? <input type="text" value="All"/> +	
Tag (In Any of these)? <input type="text" value="x Study Abroad"/> +	

Enrollment History

Create logic statements to search for students by their enrollment status in a variety of terms.

Objective: Find students enrolled in the current semester

New Search

Saved Searches ▾

Keywords (First Name, Last Name, E-mail, Student ID)

Type?

Student Information First Name, Last Name, Student ID, Category, Tag, Gender, Race, Watch List

Enrollment History Enrollment Terms

Enrollment Terms (In Any of these)?
 +

Click on the '+' sign icon to expand Enrollment Term logic options.

Objective: Find students that were enrolled in a past semester but are not enrolled in the current semester



Advisors might use this search to identify students that were previously enrolled in taking courses but have not returned to school for the current semester. These students might benefit from a second-look to determine why they did not persist.

Example: Students that were enrolled in Fall Semester 2016 but are not enrolled in Spring Semester 2017

Enrollment History Enrollment Terms

Enrollment Terms (In Any of these)?

All

Enrollment Terms (In All of these)?

✖ Fall Semester 2016

Enrollment Terms (In None of these)?

✖ Spring Semester 2017

Enter information in this field to find students that are/were enrolled in the selected terms.

Enter information in this field to find students that are/were NOT enrolled in the selected terms.

Area of Study

Combine elements of this filter to search for students based on areas of study, including college affiliation, degree, concentration, or major.

Objective: Find students that are enrolled in a specific major or group of majors.



Faculty might use this search to see students that are currently enrolled in majors within the department they oversee. To compare the number of students currently enrolled in a given major to the number enrolled in past terms, add additional Enrollment History fields.

Enrollment History Enrollment Terms

Enrollment Terms (In Any of these)?

✖ Spring Semester 2017

Area of Study

College

Major (In Any of these)?

✖ Biological Science

Major (In All of these)?

All

Major (In None of these)?

All

Major (In Any of these)?

✖ Biological Science

Click on the '+' sign icon to expand major logic options.

Area of Study College/School, Degree, Concentration, Major

College/School (In Any of These)[?]

Major (In Any of these)[?]

Concentration (In Any of These)[?]

- Microbiology
- Molecular Genetics
- Neurobiology & Behavior Neuro
- Not Applicable
- Physiology

Performance Data GPA, Hours, Credits

Further refine your search by selecting college, concentration, or degree type.

Performance Data

Search using these filters to segment student groups by GPA, credits earned, and hours attempted.

Objective: Find students that have a GPA within specific range



Advisors might use this search to identify students in the 'murky middle' so that they can run targeted advising campaigns.

Performance Data GPA, Hours, Credits

Min. Cumulative GPA [?] <input type="text" value="2.00"/>	Max. Cumulative GPA [?] <input type="text" value="2.50"/>	Min. High-School GPA [?] <input type="text" value="0.00"/>	Max. High-School GPA [?] <input type="text" value="5.00"/>		
Min. Credits Earned [?] <input type="text" value="0"/>	Max. Credits Earned [?] <input type="text" value="999"/>	Min. Hours Attempted [?] <input type="text" value="0"/>	Max. Hours Attempted [?] <input type="text" value="999"/>	Min. Credit Comp. % [?] <input type="text" value="0"/>	Max. Credit Comp. % [?] <input type="text" value="100"/>

Further refine your search by layering on high school GPA filters.

Objective: Find students that have earned credits within specific range



Advisors might use this search to identify students who are nearing graduation to remind them about any graduation-related applications.

Performance Data <small>GPA, Hours, Credits</small>					
Min. Cumulative GPA [?]	Max. Cumulative GPA [?]	Min. High-School GPA [?]	Max. High-School GPA [?]		
0.00	5.00	0.00	5.00		
Min. Credits Earned [?]	Max. Credits Earned [?]	Min. Hours Attempted [?]	Max. Hours Attempted [?]	Min. Credit Comp. % [?]	Max. Credit Comp. % [?]
90	105	0	999	0	100

You can also search by credit completion percentage.

Term Data

Select conditions within this group of filters to run a search for students using information associated with a specific term.

Objective: Find students that were enrolled in a course with a specific professor in the previous term.



Faculty might use this search to identify students who took one of their courses in a past term.

Term Data <small>Classification, Section Tag, Term GPA</small>
Term
Fall Semester 2016
Min. Term GPA [?]
0.00
Max. Term GPA [?]
5.00
Enrolled with Professor [?]
Kilpatrick, Steven
Section Tagged With [?]
All
Classification (In Any of these) [?]
All
Classification (In None of these) [?]
All

Further refine your search by filtering by student classification, term GPA., or course section.

Course Data

Utilize this group of filters to query students based on courses, section, and status.

Objective: Find students that registered for a specific course in a previous or current semester.



Advisors might use this search to identify students who have not yet registered for an important required course for a given major.

Course Data Course, Section, Status

From Term: Fall Semester 2015 To Term: Spring Semester 2017

Course: ACCT-4111 INTERMED ACCOUNTING I

Section: All

Status: Registered

Registered
Withdrawn
Midterm Grade Received
Final Grade Received
Not Registered

+ Add More Courses

Click on the '+' sign icon to add additional courses to your query.



Use the midterm or final grade received filters to find students who received poor grades in important courses that have challenging sequential courses.



Advisors might add additional filters to identify students who are registered for a specific course in an upcoming semester, but withdrew from a prerequisite course in a previous term.

Course Data Course, Section, Status

From Term: Spring Semester 2017 To Term: Spring Semester 2017

Course: ACCT-4111 INTERMED ACCOUNTING I

Section: 003

Status: Registered

From Term: Fall Semester 2015 To Term: Fall Semester 2016

Course: ECE-3603 MATHEMATICS METHODS PRIMARY

Section: All

Status: Withdrawn

+ Add More Courses

Assigned To

Enter information into fields in this bucket to pull lists of students with specific relationships to a staff member or students lacking that relationship

Objective: Find students that are assigned to an advisor.



Advisors might use this search to identify students who have been assigned to them for a given semester.

Assigned To

Student has relationship
Any

Staff
All

Assigned to Team Members?
All

[+ More Assignments](#)

You have the option to select multiple assignments to expand the search.

Goals & Interests

Enter information into fields in this bucket to pull lists of students based on post-degree goals, favorite fields, or favorite majors (must have Smart Guidance)

Objective: Find students that share a favorite field.



Advisors might use this search to identify students who might be interested in programs in their department

Goals & Interests Post Degree Goal, Favorites

Post Degree Goal (In Any of these)?
All

Favorite Fields (In Any of these)?
|

Favorite Majors (In Any of these)?
All