



The University of Tennessee at Chattanooga  
**Master of Public Administration Program**  
**Certificate in Nonprofit Management**

The Master of Public Administration program at UTC offers the Certificate in Nonprofit Management. This program is aimed at providing nonprofit managers and leaders, and those who aspire to such positions, with knowledge regarding the efficient, effective, and ethical management of nonprofit agencies. Courses are offered during the evening, online, and on weekends. Students may enter the certificate program in either the fall or spring semester.

The Certificate of Nonprofit Management will be awarded upon completion of 18 credit hours earned in the following courses:

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POLS 534- Executive Process in Public and Nonprofit Agencies  
POLS 535- Community Building  
POLS 536- Government and Nonprofits  
POLS 537- Nonprofit Development  
POLS 538- Nonprofit Marketing  
POLS 539- Strategic Planning in Nonprofit Organizations  
POLS 543 - Nonprofit Management

#### **Certificate Objectives**

- Provide students with knowledge regarding the efficient, effective, and ethical management of nonprofit organizations.
- Provide students with knowledge regarding the development function in nonprofit organizations including marketing, fundraising, grant writing, and public relations.
- Provide students with knowledge regarding the relationship between nonprofit organizations and government in the delivery of public services and in building stronger communities.

#### **Admission Requirements**

Students may qualify for admission into the Certificate in Nonprofit Management program in either one of the following two ways:

1) Fulfill the following requirements:

- i) Hold a bachelor's degree
- ii) Have significant related experience
- iii) Demonstrate writing ability by taking a writing proficiency exam.

OR

2) Hold a Master's degree in a relevant discipline from a regionally accredited college or university.

For additional information, please contact Dr. David Edwards, MPA Coordinator, by telephone at (423)425-4068 or by email at <David-Edwards@utc.edu>.