

**2007 – 2008 Faculty Senate Meeting Minutes**  
**Signal Mountain Room, University Center, 3:10 p.m.**  
**February 7, 2008**

The minutes can also be found at: <http://www.utc.edu/FacultySenate/minutes.php>

<b><u>Division</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
<b>President</b>		Gavin Townsend
<b>Past-President</b>	Richard Rice	
<b>At-Large</b>	Jim Hiestand, Michelle White, Chris Stuart, Randy Walker and Tammy Garland	Linda Hill
<b>Adjunct</b>	Ann Thomas Moore	
<b>Behavioral Sciences</b>	Tom Buchanan	Lyn Miles, Helen Eigenberg and Terri LeMoyné
<b>Business Adm.</b>	Diane Halstead, Debbie Archambeault, Kathleen Wheatley and Beverly Brockman	
<b>Eng &amp; Comp Sci</b>	Claire McCullough, Ignatius Fomunung, and Li Yang	Michel Holder
<b>Fine Arts</b>	Patrick Sweetman	Stuart Benkert and Mac Smotherman
<b>CHEPS</b>	John Freeman, Dolly Gerregano, Kay Lindgren, Michelle Vineyard, Dana Wertenberger ,and Linda Johnston	
<b>Humanities</b>	Matthew Guy, Oralia Preble-Niemi, Felicia Sturzer, Lauren Ingraham and Joe Wilferth	Rebecca Jones
<b>Library</b>	Colleen Harris	
<b>Math &amp; Sciences</b>	Marc Loizeaux and Bob Marlowe	Peggy Kovach, Eddie Wang, and Doug Kutz
<b>Ex-Officio</b>	Jocelyn Sanders, David Pittenger, and Theresa Liedtka	Phil Oldham, Richard Brown, Roger Brown, and John Delaney
<b>SGA Liaison</b>		

**Among the guests present:** Linda Orth, Lee Harris, Jim Cunningham, Ralph Covino, Colleen Harris and Yvonne Kilpatrick

**Summary:** The Senate approved curriculum proposals 08-030, 08-031, 08-034, 08-039, 08-042 to 08-047, 08-051 to 08-053, and 08-056 to 08-061 by a vote of 26 – 0 – 0. The Senate also approved a proposal from the English Department to move all finals for composition classes to the same final time. This will be initiated in Fall of 2008. The Senate also thanked David Pittenger for his service and wished him well as Dean of Liberal Arts at Marshall University.

1. Call to Order:

Meeting was called to order at 3:14 PM by Joe Wilferth. Gavin Townsend was ill and unable to attend.

2. Approval of minutes from January 17, 2008:

Minutes were approved with the following corrections: (1) Remove Richard Rice from the attendance. He was not present (2) Under 7A, 3<sup>rd</sup> paragraph, 1<sup>st</sup> sentence change “an” to “any”. (3) Under 4, 5<sup>th</sup> paragraph, last sentence change “too” to “to”.

[http://www.utc.edu/FacultySenate/Archives/2000\\_2010Archives/2007\\_08/2007\\_08Minutes/2007Minutes\\_0117.pdf](http://www.utc.edu/FacultySenate/Archives/2000_2010Archives/2007_08/2007_08Minutes/2007Minutes_0117.pdf)

3. Curriculum Committee (Bruce Hutchinson)

Curriculum Proposals 08-030, 08-031, 08-034, 08-039, 08-042 to 08-047, 08-051 to 08-053, and 08-056 to 08-061 were submitted by the curriculum committee for approval. Jim Cunningham stated that on 08-053, page 21, the title of the course ETEM 450 should read Engineering Management Design. Lauren Ingraham moved approval and Oralia Preble-Niemi seconded the motion. The proposals passed by a vote of 26 – 0 – 0.

[http://www.utc.edu/Administration/FacultySenate/Archives/2000\\_2010Archives/2007\\_08/2007\\_08Attachments/020708\\_Curriculum.pdf](http://www.utc.edu/Administration/FacultySenate/Archives/2000_2010Archives/2007_08/2007_08Attachments/020708_Curriculum.pdf)

4. Final Exam Request for all English composition classes (Lauren Ingraham)

The English Department requested that the finals for all English composition courses be scheduled for the same exam time slot. A sentence was added after the first sentence to read “**The Records Office will coordinate room assignments for these exams**”.

Richard Rice asked if this policy would result in a significant number of students having three exams on one day. Linda Orth answered that it would be possible, but there is a mechanism for students to deal with this situation. Undergraduate students speak with Jocelyn Sanders.

Michelle White asked if it was possible to be enrolled in any of these courses concurrently. The answer was no.

Claire McCullough stated that this would indeed affect other professors if a student had three exams in one day and another professor was asked to accommodate the student. Jocelyn Sanders stated that there is no written policy to deal with this situation. Students are usually encouraged to speak with all three professors to see if one can help. Oralia Preble-Niemi stated that there is already a group of students who take the exam during this time.

Gretchen Potts asked Marc Loizeaux if mathematically there was a chance that this could increase students having three exams on one day. Would it be possible to predict this? Marc Loizeaux stated that he didn't think it would increase the chances. Randy Walker stated that an advantage of the policy is that it frees up exam spots later in the week. Matt Guy stated that the most positive outcome would be that teachers have a longer period of time to grade written exams.

Richard Rice moved approval. This was seconded by Colleen Harris. The motion carried by voice vote.

[http://www.utc.edu/FacultySenate/Archives/2000\\_2010Archives/2007\\_08/2007\\_08Attachments/020708\\_EngCompFinal.pdf](http://www.utc.edu/FacultySenate/Archives/2000_2010Archives/2007_08/2007_08Attachments/020708_EngCompFinal.pdf)

5. Report from Executive Committee (Gavin Townsend)

Most of the concerns that were on the agenda were covered at the full faculty meeting.

The executive committee will be meeting with the Chancellor on Monday afternoon. Currently on the agenda are a discussion on the THEC peer group, the role of the Faculty Senate in the implementation of the Strategic Plan, and a discussion on the state planned 2% pay raise. If anyone has other concerns they would like discussed, please send an email to Gavin Townsend by Friday afternoon.

Felicia Sturzer asked if the Executive Committee could discuss the Merger Agreement with Chancellor Brown. She felt a clarification was needed. The Agreement does not state the UTC wants to be like Knoxville.

Richard Rice stated that the Executive Committee will ask for a progress report on the emergency system. He explained that UTC computers would receive a message on the bottom of the computer screen once UTC PD had been contacted with an emergency situation. Gretchen Potts stated that what currently is in place is an emergency email, not a message on your computer screen. The message on the bottom of the screen will take

more to implement. Also, Lauren Ingraham asked that the Executive Committee to inquire about the text messaging emergency system.

6. Administrative Reports

David Pittenger announced that he has accepted a position as the Dean of Liberal Arts at Marshall University. The Faculty Senate wished Dr. Pittenger well in his new position and thanked him for his service.

7. Other Business:

Linda Orth asked when the English Composition final policy would take place. Gretchen Potts stated that most students already know when their finals are for this current semester. Lauren Ingraham stated that it should probably be delayed until December 2008.

8. Faculty Concerns:

9. Announcements:

10. Adjournment:

Chris Stewart moved adjournment and Matt Guy seconded the motion. Meeting was adjourned at 3:37 PM.

**Respectfully Submitted,  
Gretchen E. Potts  
Faculty Senate Secretary  
February 07, 2008**