

Application for Completion of Certificate Program

The Graduate School
The University of Tennessee at Chattanooga

Instructions:

- Submit a graduation application to the Records and Registration Office by the application deadline for the intended semester of completion. The application is located on the Records and Registration website.
Complete and return this form to the Graduate School no later than the last day to drop/add coursework in the semester of intended completion.

Name: ID#:

Address: Telephone #:

UTC E-mail address: Semester of Intended Completion:

Certificate Program:

List all graduate courses that apply to the certificate:

Table with 5 columns: Year/Term, Department/course #, Title, Hours, Grade. Multiple rows for listing courses.

We certify that the above listed coursework meets all of the program requirements for this certificate.

Applicant Date

Program Advisor Date

Director/Coordinator of Graduate Programs Date

Graduate School Recommendation box containing fields for Term Certificate Awarded, Certificate Mailed, and Dean of The Graduate School Date.

Print name as you wish it to appear on your certificate

I will pick up the certificate in the Graduate School, 103 Race Hall

Please mail certificate to the following address: