

In this guide you will learn how to:

- Add multimedia files to you site
- Link to PDF and MP3 files
- Embed MOV files into a page

MULTIMEDIA FILE FORMATS

Along with creating HTML pages, you can add other types of files to your Web site. To insure that the majority of visitors to your Web site can view these files it is suggested that you use a universal file format for each media type. Here are some suggested files formats:

- Printed documents - .pdf
- Audio files - .mp3
- Video files - .mov

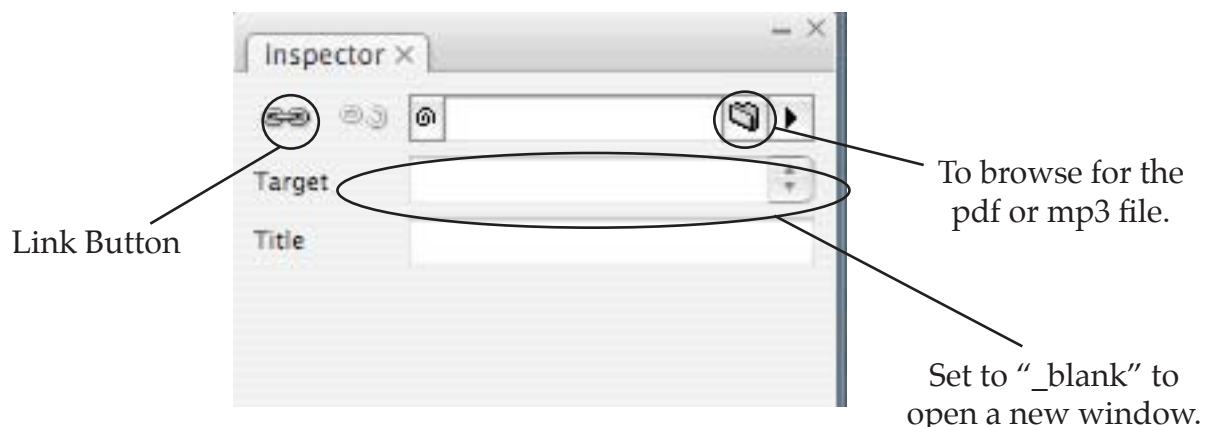
LINKING TO PDF & MP3 FILES

To add a pdf or mp3 file to your Web site you simply need to create a link to the file.

Be sure you first save the file in the same folder as your Web site. Also, be sure to upload the file to the Web server when you publish your Web page.

Create a link to the file just as you would create a hyperlink, highlighting the appropriate text and then clicking on the "link" button. Then browse for the file by clicking on the folder button. When linking to a pdf file it is suggested that you create a targeted link so a new window opens. Select "_blank" from the "target" drop down menu.

This creates a link to the pdf or mp3 file. The vistor's computer will take care of opening the file with the appropriate computer program (ie Adobe Acrobat Reader or music player).

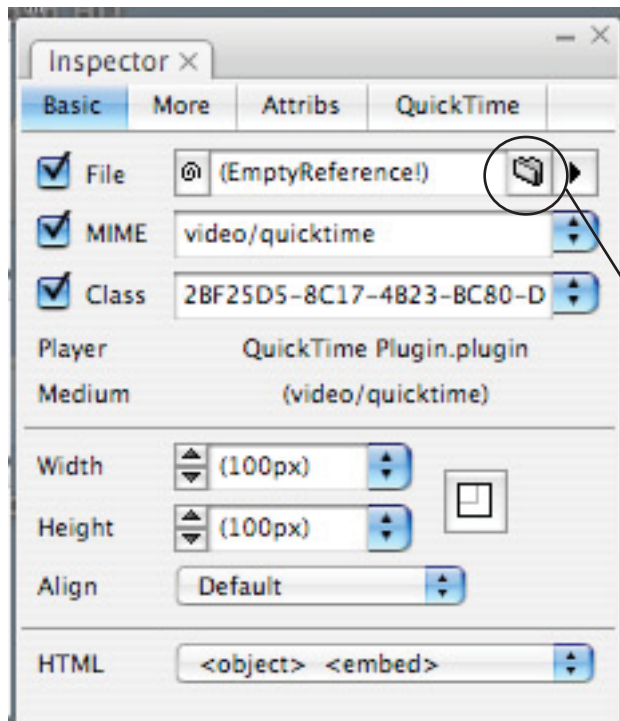


EMBEDDING A MOV FILE

You can also add videos to your Web site. It is suggested that you use the .mov or Quicktime file format because we do not have access to a streaming media server. By using an .mov file you can also 'embed' or add the file directly to your page. The video will appear in your page just like a picture.

To embed the .mov file select the Quicktime button from the tool bar and drag it into your Web page, dropping it where you would like the video to appear.

Once the Quicktime button has been inserted into your Web page the inspector will change, providing you with the opportunity to set the properties of the video file.



First you need to link to the movie file. Make sure the file is saved in the same folder as your Web page.

Then use the folder button to browse for and select the file.

You can now establish the movie file's setting.

First click on the word "QuickTime" in the top menu. Then select from the following settings:

Check if you would like control buttons, like play and stop, to appear

Check if your would like the video to begin playing automatically

Check if you would like the video to repeat itself when it reaches the end

