

# The University of Tennessee at Chattanooga Student Technology Fee Funding Request

## Proposal

*Beginning 2005-2006*

**Title:** Senior Instructional Developer Position

**Unit Submitting Proposal:** Walker Teaching Resource Center (Academic Affairs)

### **Briefly summarize the proposed project.**

A full time staff position to provide support and training to UTC faculty on the use of teaching techniques, theory and instructional technology. This position is currently funded by the Center for Excellence in Computer Application (CECA) and is seen as a vital resource to maintain and improve excellence in teaching and use of educational technology at UTC.

Faculty have to have a high level of computer usage to stimulate only a moderate level of computer usage in students (Fulford and Ho, 2002). Technology does not infuse in the classroom by osmosis (Beyerbach and Walsh, 2001). Faculty need an organized training approach. According to Bracewell, et al. (1998), training faculty to use technology also prompts faculty to use more and more varied teaching methods.

**Identify the project goals and objectives.** Briefly describe your goals and objectives. Include in the description how the outcomes of the project will improve teaching and learning. Indicate also the anticipated reach of your project. In other words, how many and what type of students will benefit from the successful execution of the proposed funding? How will they benefit?

**Goal:** To improve student education at UTC through focused faculty development initiatives.

**Objective:** To provide UTC faculty with training in the use of a variety of current educational theories and methods through the use of one-on-one and small group consultations and pre-planned seminars.

**Assessment:** Attendance patterns and evaluation of participants.

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**Describe the method with which you will achieve your goals.** Briefly describe your methodology. Include a calendar of target project dates. That is, when will the major steps in the project begin and end?

**Method:** Continued funding for the Instructional Developer position after CECA funding is discontinued. The following resources are currently being provided for faculty and staff at UTC:

- Targeted faculty development in the areas of teaching and technology. More specifically, the following areas will be supported for faculty enhancement: (Last year, **535** contact hours of instruction and **95** hours of consultation were provided by this position.)
  - Individual and group consultation for faculty on teaching, learning and technology topics.
  - Confidential classroom observations to help identify and improve instruction.
  - Faculty development seminars offered on a variety of topics related to the improvement of teaching, learning and the use of educational technology.

- Training of faculty in the use of the automated student information system (ASIS).
- Training on Federal FERPA guidelines.
- Coordination of adjunct faculty orientation.
- Electronic publication of timely hints and tips for faculty and staff on topics ranging from teaching and technology to how to use the Lupton podiums in the classroom.

These activities are ongoing. Services are provided 12 months a year. This position supports both prescheduled appointments as well as "just in time" or "teachable moment" scenarios when working with faculty.

**How will you evaluate the success of the project?** Describe your evaluation criteria clearly. How will you determine whether the project is successful?

This position is currently reports to the director of the Walker Teaching Resource Center (WTRC). Job performance is monitored and critiqued by the director of the WTRC. Faculty participation in WTRC sponsored events is tracked and presented to faculty each year in a form suitable for inclusion in a promotion and tenure dossier and EDO material. Feedback and evaluation are sought after each seminar presented by WTRC staff and is used a basis for instituting a "continuous quality improvement cycle."

**Previous grant(s):** If you received a Student Technology Fee grant last year, have you submitted your final report?  
Yes (for support of Blackboard)

**Proposed location:** Describe the proposed location of the equipment, software, etc.

This position is currently housed in an office of the WTRC. Office supplies are already been included in the WTRC budget.

**Requested Budget:** Clearly identify one-time costs, such as equipment, shipping, and installation. Clearly identify recurring costs, such as maintenance and support, and the source of the funds to cover the recurring costs.

**Summary of projected costs**

Salaries\$	\$44,125.20 (current salary +5%)
Benefits (@31% base pay)	\$13,678.82
Equipment (hardware and software) Computer Technology on a 3 year replacement Schedule (\$3500.00/3yr)	\$ 1,166.67
Complete the following items as appropriate	
Installation	0.00
Construction/renovation costs	\$ 0.00
Annual maintenance/support costs	\$ 0.00
Training/ professional development	\$ 1,000.00
<b>Total</b> project one-time costs	\$ N/A
<b>Estimated</b> recurring costs per year	\$ <b>59,970.69</b>

**Identify** the area(s) responsible for operating and maintaining the equipment.  
Walker Teaching Resource Center

**Approval** by Dean or Vice Chancellor: \_\_\_\_\_

**Individual** responsible to complete proposal if funded: \_\_\_\_\_

Priority established by Dean or Vice Chancellor: \_\_\_\_\_

**Deans** and **Vice Chancellors** should return completed forms (along with 25 copies) to Provost John Friedl, Chair of the University Technology Committee, prior to **December 13, 2004**.