

The University of Tennessee at Chattanooga Student Technology Fee Funding Request

Proposal

Beginning 2005-2006

Title: Continuation of Campus-wide Software Site Licenses

Unit Submitting Request: Information Technology Division

Briefly summarize the proposed project:

An assumption in the University's computer literacy requirements is that current software applications will be made available to those students. If the University is to meet this obligation to teach, use, and learn from up-to-date software, new software must be purchased and installed on an almost continual basis.

The Technology Fee has funded a centralized source of software for student use in computer labs, as well as desktop computers in faculty and staff offices, with very positive benefits demonstrated across the campus. This proposal asks for continuation of the funding provided in previous years.

Identify the project goals and objectives. Briefly describe your goals and objectives. Include in the description how the outcomes of this project will improve teaching and learning. Indicate also the anticipated reach of your project. In other words, how many and what type of students will benefit from the successful execution of the proposed funding? How will they benefit?

- (1) Provide consistent, up-to-date software in computer labs for student use.
- (2) Provide faculty and staff with the same software to develop a common base of knowledge across the campus.
- (3) Coordinate software purchases centrally for cost-effective purchases.
- (4) Encourage the use of standardized software applications across the campus to reduce training and support costs.
- (5) Provide lab managers with the necessary tools for keeping student computer labs in working order. Such tools include Norton Antivirus, desktop security software, and imaging and other maintenance applications.

Describe the method with which you will achieve your goals. Briefly describe your methodology. Include a calendar of target project dates. That is, when will the major steps of the project begin and end?

The concepts behind this ongoing proposal include these assumptions:

- Having a standard set of software for the campus will reduce the costs of obtaining, supporting, teaching, and learning that software.
- Centralized, coordinated purchases and site-licenses are the most cost-effective ways to obtain software. In the absence of a centralized, coordinated system, departments will be forced to purchase software on their own at a higher total cost to the University.
- Making a standard set of software available to departments at no cost to them encourages the use of the standard without prohibiting those units from purchasing other applications at their own cost.

All software licenses will continue to be coordinated through the Computing Help Desk, which serves as a central source of information and distribution, as well as a liaison to the software licensing available through the UT System. The Help Desk will install standard software on faculty and staff computers upon request. In computer labs, the lab manager or designated support coordinator will check out the installation media from the Help Desk for installation or when possible will be provided with a permanent copy of the media.

The Help Desk will track all site licensed installations in its database, but will not assume responsibility for installations not performed by its staff and not reported to the Help Desk. In terms of licensing, any installation not recorded in the Help Desk database will be considered unlicensed.

How will you evaluate the success of the project? Describe your evaluation criteria completely. How will you determine whether the project is successful?

The success of this ongoing project is measured by several benchmarks:

- (1) Computer labs at UTC will have consistent, up-to-date software installed to the extent that computer hardware in those labs allows.
- (2) The use of non-standard, non-site-licensed software, and the accompanying high cost of providing and supporting such software will decline.
- (3) Students, faculty, and staff will increasingly meet minimum benchmarks of competence in using the standard set of software. The standardized approach promoted by this project will continue to have a positive impact on current attempts to incorporate a minimum level of computer competency into UTC's program of general education

Previous grants: If you received a Student Technology Fee grant last year, have you submitted your final report?

A report for the previous year was submitted as requested.

Proposed Location: Describe the proposed location of the equipment, software, etc.

Copies of the installation media will be available at the Help Desk, and distributed to computer lab managers when appropriate.

Requested Budget: Clearly identify one-time costs, such as equipment, shipping, and installation. Clearly identify recurring costs, such as maintenance and support, and source of the funds to cover the recurring costs.

The costs listed below reflect renewals and upgrades of current campus-wide software licenses.

MS Office upgrades	\$30,000
Windows upgrades	\$35,000
SPSS renewal	\$4,000
Norton Antivirus	\$15,000
Mac OS	\$2,500
Miscellaneous Updates	\$7,500
TOTAL:	\$94,000

Summary of projected costs:

Salaries (if any)	N/A
Equipment (hardware and software)	\$94,000

Complete the following items as appropriate

Installation	n/a
Construction/renovation costs	n/a
Annual maintenance/support costs	n/a
Training	n/a
Recurring costs per year	\$94,000

Total project one-time costs	\$94,000
Estimated recurring costs per year	\$94,000

Identify the area(s) responsible for operating and maintaining the equipment.

The Help Desk will house and manage the software and licenses.

Approval by Dean or Vice Chancellor: _____

Individual responsible to complete proposal if funded: Rodger Ling, Technology Support Services

Priority established by Dean or Vice Chancellor: _____

Deans and Vice Chancellors should return completed forms (along with 20 copies) to Provost John Friedl, Chair of the University Technology Committee, prior to December 13, 2004.