

University Planning and Resources Advisory Council

Minutes

February 13, 2008

2:30-4:00 PM

UPRAC Members present: Deborah Arfken, Jim Bowman, Richard Brown, Roger Brown, Adam Cava, John Delaney, Joe Dumas, Matt Greenwell, Rick Hart, Valerah Hodges, Bob Lyon, Phil Oldham, Gavin Townsend,

UPRAC Members not present: Karen Adsit, Lyn Miles, Vicki Petzko, Bill Staley

EX OFFICIO Members present: Jerry Adams, Chuck Cantrell, Terry Denniston, Richard Gruetzemacher, Debbie Parker, David Pittenger, Kayvon Sadrabadi

EX OFFICIO Members not present: Mike Costa

Dr. Roger Brown gave a warm welcome to the UPRAC Committee and thanked everyone for coming to the meeting. He also thanked Dr. Deborah Arfken for the hard work she has done with dividing each increment/initiative of the Strategic Plan into smaller, more manageable pieces. He stated that UPRAC was going to be the successor of the Budget Advisory Committee and will be setting broad management policies for the University.

Dr. Phil Oldham told the UPRAC Committee that this is an important function, and it may be rough at times, but with hard work and dedication we can get this done. He thanked the UPRAC members for their service.

Dr. Richard Brown told the committee he was giving them homework and handed out the budget documents for the University. He stated that TAC is important for our University. TAC stands for Transparency – Accountability – Communication.

Dr. Richard Brown gave a breakdown of what percent of the money coming in to the University is from state funding, tuition and fees, and private donors, such as the UC Foundation.

He urged each department to reach a bottom line on their budgets and get them to the Chancellor so the Chancellor will be able to present the budget to President Petersen in June.

Dr. Deborah Arfken presented guidelines for the budget presenters and other set for UPRAC members to use in evaluating the budget requests. She asked that the strategic planning initiatives be prioritized if appropriate and where possible. The UPRAC members decided not to use the evaluation guidelines.

UPRAC members will discuss the outcomes of the budget hearing at a luncheon on Friday, February 29, after the last of the hearings has been completed.

A question was brought up by Dr. Gavin Townsend of the Faculty Senate and Dr. Matt Greenwell of the Council of Department Heads questioning why they should hold their hearing sessions separate from Academic Affairs since that is the organizational unit which they fall. It was agreed upon by the members to move the budget hearings of the Faculty Senate and Council of Department Heads from Friday morning, February 29 to Thursday morning, February 28 under the Academic Affairs session.

A list of dates and times for the budget hearings is as follows:

Schedule of Budget Hearings in Fletcher 305

Monday, February 25, 9-11:30 a.m.	Student Development; Chancellor's Office
Tuesday, February 26, 9-11:15 a.m.	Athletics; Advancement
Thursday, February 28, 9 a.m.-12:00 pm.	Finance and Operations; Academic Affairs
Friday, February 29, 9 a.m.-1 p.m..	Governing Bodies; UTC Initiatives

Dr. Roger Brown concluded the meeting by thanking everyone for coming and wishing them well as we move forward.

Respectfully submitted by
Deb Montgomery
February 13, 2008