

APPLICATION FOR GRADUATION

The University of Tennessee at Chattanooga
Records and Registration Office, Dept. 5155
109 Race Hall
615 McCallie Avenue
Chattanooga, TN 37403

Specify below the name **to be inscribed on your diploma**; this is also how your name will appear in the Commencement program. This *must* be a legal name.

I. **PRINT FULL NAME LEGIBLY:** _____
FIRST MIDDLE AND/OR MAIDEN LAST

NOTE: Errors in printed diplomas due to illegible printing of your name may result in a \$20 charge to reorder diploma.

UTC ID #: _____ UTC EMAIL ADDRESS*: _____

***Graduation Status Reports and updates will only be sent to a valid UTC E-Mail Address**

II. **DEGREE:** (Complete two forms if two **different** degrees are being earned)

- | | |
|----------------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Bachelor of Arts | <input type="checkbox"/> Master of Accountancy |
| <input type="checkbox"/> Bachelor of Fine Arts | <input type="checkbox"/> Master of Arts |
| <input type="checkbox"/> Bachelor of Music | <input type="checkbox"/> Master of Business Administration |
| <input type="checkbox"/> Bachelor of Science | <input type="checkbox"/> Master of Education |
| <input type="checkbox"/> Bachelor of Science in Engineering | <input type="checkbox"/> Master of Music |
| <input type="checkbox"/> Bachelor of Science in Nursing | <input type="checkbox"/> Master of Public Administration |
| <input type="checkbox"/> Bachelor of Science in Occupational Therapy | <input type="checkbox"/> Master of Science |
| <input type="checkbox"/> Bachelor of Social Work | <input type="checkbox"/> Master of Science in Criminal Justice |
| | <input type="checkbox"/> Master of Science in Nursing |
| | <input type="checkbox"/> Specialist in Education (Ed.S.) |
| | <input type="checkbox"/> Doctor of Physical Therapy (D.P.T.) |
| | <input type="checkbox"/> Doctor of Philosophy (Ph.D.) |
| | <input type="checkbox"/> Doctor of Education (Ed.D.) |

III. **MAJOR: USE COMPLETE TITLE:** (example: Business Administration: Accounting)

MAJOR 1: _____

MAJOR 2: _____

MINOR 1: _____

MINOR 2: _____

IV. **SEMESTER/YEAR IN WHICH YOU PLAN TO GRADUATE:**

FALL: DECEMBER 20____ SPRING: MAY 20____ SUMMER: AUGUST 20____

V. To have your diploma mailed to you, complete the Diploma Mailing card on the Commencement link of the Records and Registration web site at www.utc.edu/records-registration. The diploma mailing card should be completed near the Commencement date and should include the mailing address where you will be located approximately six weeks after Commencement.

VI. **SUBMIT COMPLETED FORM TO:** The University of Tennessee at Chattanooga
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