

## **Combination Format**

The combination format resume includes both **chronological** and **functional** arrangements in the resume. Areas of skill and accomplishments are generally presented first. This format is particularly effective when both functional skills and job experience are related to the career objective. Functional skills are generally presented before work experience.

**Scroll to see example...**

**James Student**  
115 River Street  
Chattanooga, TN 37403  
Telephone: (423) 123-4567  
E-mail: jjones@moccasun.utc.edu

**Objective:**

To obtain a position in the environmental science/biology field, with emphasis on field study and research.

**Education:**

**Bachelor of Science in Environmental Science/Biology**

University of Tennessee at Chattanooga

Expected graduation: December 2009

Cumulative GPA: 3.2

Major GPA: 3.4

Awards: BBB (Biological National Honor Society), Golden Key National Honor Society

**Relevant Coursework:**

- Environmental Law • Environmental Conservation • Plant Morphology
- Plant Taxonomy • Geography Information Systems • Quantitative Analysis
- Biogeography • Maps-Map Interpretation • Computer Information Systems
- Ecology • Air and Water Pollution Control

**Relevant Experience:**

- Water quality testing
- Migratory bird study
- Field collection and identification of plants
- Chemistry experiments using spectrometer, centrifuge, etc.

**Relevant Activities and Interests:**

- Avid canoeist, cyclist, and camper
- Enjoy studying and classifying vascular plants and learning their unique characteristics
- Interested in studying evolutionary processes and environmental influences

**Work History:**

**Salesperson**, SportsUnlimited, Chattanooga, TN, May 2008-present

**Salesperson**, Sports Sales, Chattanooga, TN, 2007-2008

**Salesperson**, Hibbett's Sports, Chattanooga, TN 2006-2007