

# Orientation CHECKLIST

**Ready to  
Take  
FLIGHT?**

During Orientation you will not only be prepared for academic success at the University, but will also become familiar with its many resources as well as the spirit, colors, and tradition that make Chattanooga so unique.

In order to better prepare yourself, please take a moment to review this checklist. We look forward to seeing you at Orientation!

## **Before attending Orientation, don't forget...**

- Make your reservation online.
- Pay the Orientation fee to confirm your spot.
- Add parents/guests to your reservation.
- Check your MyMocsNet for confirmation and other important information about parking, check-in procedures, etc.
- Complete and submit the University's Immunization Form.
- Review the website to make sure you haven't forgotten anything!

## **Contact Us**

The Office of New Student Orientation constantly seeks to improve its programs, processes, and level of customer service. To let us know how we can better serve your needs, feel free to contact us in the following ways.

### **Mail:**

New Student Orientation  
University Center, Rm. 102  
Dept 1921  
615 McCallie Ave.  
Chattanooga, TN 37403

### **Phone:**

(423)425-5220 ph  
(423)425-5357 fax

**Email:** [Orientation@utc.edu](mailto:Orientation@utc.edu)

[www.utc.edu/orientation](http://www.utc.edu/orientation)