



# University of Tennessee at Chattanooga New Faculty Orientation August 9 - 11, 2011

Signal Mountain Room University Center (unless otherwise noted)

## Tuesday, August 9, 2011

- 8:30 – 10:00 am - Scavenger Hunt: Registration & Paperwork** *ID cards, confirm e-mail account user name and password, register for parking, payroll paperwork*
- 10:00 – 10:15 am - Welcome, Introductions & History •**  
Karen Adsit, Walker Teaching Resource Center
- 10:15 – 12:00 pm - Retirement Options •** Human Resources
- 12:00 – 1:00 pm - Lunch** (Chickamauga Room)
- 1:00 – 2:30 pm - Benefits Information •** Human Resources
- 2:30 – 3:00 pm - Break •** Sign up for individual benefits sessions, if needed
- 3:00 – 3:15 pm - Diversity at UTC •** Bryan Samuel, Office of Equity & Diversity
- 3:15 – 4:00 pm - Campus Safety •** Public Safety and Safety & Risk Management
- 4:00 – 4:30 pm - UTC Women's Center & Counseling Center •** Nancy Badger & Sara Peters
- 4:30 – 4:45 pm - Wrap Up for the Day/Q & A**

## Wednesday, August 10, 2011

- 8:00 – 9:00 am - Individual Benefits/Retirement/Payroll consultations (by appointment)*
- 9:00 – 9:15 am - Welcome from Academic Affairs •** Phil Oldham, Provost & Vice Chancellor for Academic Affairs
- 9:15 – 9:30 am - Who Are UTC Students? •** Yancy Freeman, Enrollment Management
- 9:30 – 10:00 am - Advisement/Retention •** Fran Bender, Assistant Provost, Student Retention and Success, Center for Advisement & Student Success
- 10:00 – 10:30 am - Break**
- 10:30 – 10:45 am - UTC General Education •** Barb Norwood, Chair, General Education Committee
- 10:45 – 11:00 am - Records & Registration •** Linda Orth, Director, Records & Registration
- 11:00 – 11:15 am - Getting Involved at UTC: Faculty Governance, Faculty Handbook, Committees, Service, Curriculum •** Vicki Steinberg, Faculty Senate President
- 11:15 – 11:30 am - Overview of Student Development •** Student Development
- 11:30 – 11:45 am - Graduate School/Graduate Faculty Status •** Jerald Ainsworth, Graduate School

## Wednesday, August 10, 2011 (continued)

- 11:45 – 12:00 pm - IRB & IACUC •** Lindsay Pardue, Office of Research Integrity
- 12:00 – 1:00 pm - Lunch with Deans & Department Heads** (Chattanooga Room ABC)
- 1:00 – 2:30 pm - FERPA/UTC Student Information System Training •** Records (UC Student Microcomputer Lab, 124 University Center)
- 2:30 – 4:00 pm - Individual Benefits/Retirement/Payroll consultations (by appointment)*
- 2:30 – 2:45 pm - Break**
- 2:45 – 4:30 pm - MyMocsNet/UTC Online/AUP Training •** Jennifer Ellis & Erin Noseworthy (Student Microcomputer Lab, 124 University Center)

## Thursday, August 11, 2011

- 8:00 – 9:00 am - Individual Benefits/Retirement/Payroll consultations (by appointment)*
- 9:00 – 9:30 am - Lupton Library •** Theresa Liedtka, Dean of the Lupton Library
- 9:30 – 9:45 am - Research •** Meredith Perry, Grants & Sponsored Programs
- 9:45 – 10:15 am - Teaching at UTC •** Karen Adsit, Walker Teaching Resource Center
- 10:15 – 10:45 am - Break**
- 10:45 – 11:15 am - Accreditation & QEP •** Karen Adsit
- 11:15 – 11:30 am - Accommodating Students •** Michelle Rigler, Office of Students with Disabilities
- 11:30 – 1:00 pm - New Faculty Orientation BINGO & Lunch** (Tennessee Room)
- 11:00 – 1:00 pm - What's New? Open House & Campus Ice Cream Social** (Tennessee Room)
- 1:00 – 4:00 pm - Individual Benefits/Retirement/Payroll consultations (by appointment)*
- 1:30 – 3:00 pm - MyMocsNet/UTC Online/AUP Training •** Jennifer Ellis & Erin Noseworthy (Student Microcomputer Lab, 124 University Center)
- 7:00 pm - Provost Dinner (RSVP required) •** Tennessee Aquarium (Hosted by the Chancellor's Office, the Provost and Academic Affairs)

## University of Tennessee System

**President**

**Joe DiPietro**

<http://president.tennessee.edu/presidentstaff.shtml>

## University of Tennessee at Chattanooga Administration

**Chancellor**

**Roger Brown**

Assistant General Counsel

Courtney Hoss

Assistant Vice Chancellor for  
University Relations

Chuck Cantrell

Director for Equity & Diversity

Bryan Samuel

University Strategic Planning  
Coordinator

Deborah Arfken

**Provost & Vice Chancellor for Academic Affairs** **Philip Oldham**

Assistant Provost of Retention &  
Student Success

Fran Bender

Associate Provost for Academic  
Affairs

Jocelyn Sanders

Assistant Provost of Research &  
Engagement (Acting)

Greg Heath

Assistant Vice Chancellor for  
Enrollment Services

Yancy Freeman

Dean, College of Arts & Sciences  
Associate Dean, Arts &  
Sciences

Herb Burhenn

Kit Rushing

Dean, College of Business  
Administration

Robert Dooley

Associate Dean (interim),  
Business

Michael Jones

Dean, College of Health, Education  
& Professional Studies

Mary Tanner

Associate Dean

Tony Lease

Dean, College of Engineering &  
Computer Science

Will Sutton

Associate Dean

Cecelia Wigle

Dean, Lupton Library

Theresa Liedtka

Dean, The Graduate School

Jerald Ainsworth

**Vice Chancellor for Student  
Development**

**John Delaney**

Associate Vice Chancellor for  
Student Development

DeeDee Anderson

Assistant Vice Chancellor for  
Student Services/Director of  
Counseling & Career Planning

Nancy Badger

**Vice Chancellor for Finance, Operations  
& Information Technology**

**Richard Brown**

Assistant Vice Chancellor of  
Information Technology

Monty Wilson

Assistant Vice Chancellor of  
Business Operations

Vanasia Parks

Director, Human Resources

Dan Webb

Associate Vice Chancellor for  
Business & Finance

Debbie Parker

Assistant Vice Chancellor of Plant  
Operations

Tom Ellis

Director of University Housing

Steven Hood

**Vice Chancellor for Institutional  
Advancement**

**Bob Lyon**

Associate Vice Chancellor for  
Development

Pat Branam

Director of Alumni Affairs

Jayne Holder

**Director of Athletics**

**Rick Hart**

# WELCOME ABOARD NEW FACULTY

The University of Tennessee at Chattanooga

For more information about new faculty  
orientation or to register for the program,  
contact:

Walker Teaching Resource Center

423-425-4188 or

423-425-4026

E-mail: [Karen-Adsit@utc.edu](mailto:Karen-Adsit@utc.edu)

### Helpful Links:

myMOCSnet: <http://www.utc.edu/>

UTC Online: <http://utconline.utc.edu>

Information Technology Division: <http://itd.utc.edu/>

UTC Student Information System (log on through the  
myMOCSnet link above)

Schedule audiovisual equipment: [http://itd.utc.edu/  
mediareources/](http://itd.utc.edu/mediareources/)

*To arrange a campus tour, contact Human Resources (425-4221)*

*To arrange training on the classroom podiums, contact the  
Walker Teaching Resource Center (425-4002)*



The University of Tennessee at Chattanooga is an equal opportunity/  
affirmative action/Title VI/Title IX/Section 504/ADEA/ADA institution.