

New Faculty Orientation EXHIBIT & OPEN HOUSE
Thursday, August 6, 2009
11:30 – 1:00 pm
University Center

Department Name: _____

Department Contact Name: _____

Department Representative: _____

Phone Number: _____ Mail Code: _____

Department URL: _____

Resources Needed for Exhibit (Please check all that apply.)

Table(s) Total number needed: _____

(NOTE: ONE skirted table will be provided for each exhibitor. Please note if you need more.)

Electrical outlets: Total number needed: _____

Network connection

Other, please list:

Three main functions of the department (for a quick reference guide):

1. _____

2. _____

3. _____

Use what we had last year

Two "Bingo" questions new faculty need to know about your area.

Examples: Schedule classroom audiovisual equipment [Media Resources], Get information about teaching & learning [Walker Teaching Resource Center]

1. _____

2. _____

Use what we had last year

**Return completed form by July 23, 2009 to:
Walker Teaching Resource Center, Mail Code 4354, Fax: 425-4025**