

# DINING MEMBERSHIP CANCELLATION REQUEST FORM

**Return To:**  
**Mocs Card Services**  
**Dept. 3964**  
**400 Palmetto, Suite 206**  
**Fax: (423) 425-4795**

**DATE**      \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**NAME**      \_\_\_\_\_

**UTC ID**      \_\_\_\_\_

**Phone #**      ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**REASON FOR CANCELLATION:**

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**Check One:**

\_\_\_\_\_ **UTC Housing:**  
Dorm (Lockmiller, Johnson Village, Boling) \_\_\_\_\_ Room # \_\_\_\_\_

\_\_\_\_\_ **UTC Place Housing:**  
Building \_\_\_\_\_ Room # \_\_\_\_\_

**Cancellations will be granted based on UTC and UTC Place Housing Cancellation Guidelines. I understand that my request will not be granted until Mocs Card Services has been notified of the cancellation of my Housing contract. Dining Memberships are assessed on Housing status, not UTC student enrollment status.**

**Signature** \_\_\_\_\_

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## MOCS CARD SERVICES USE ONLY

**Notification of cancelled Housing** \_\_\_\_\_

**Remaining Balance** \_\_\_\_\_

**Action Taken/Date** \_\_\_\_\_