

OGPR Sponsored Program Approval Process

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Faculty / staff member notifies OGPR about plan to submit a proposal	OGPR confirms department head / dean approval to proceed	When proposal and budget are in development, OGPR confirms department head / dean approval of key issues (e.g., release time, extra service pay, etc).	When proposal and budget are completed, OGPR prepares internal approval form and sends to PI/PD for review and approval	After approval by PI/PD, OGPR sends internal approval form to department head and dean (and other dean- or director-level administrators as appropriate (e.g., Director of Continuing Education, Director of Walker Teaching Resource Center, etc.))	After approval by department head and dean, OGPR sends internal approval form to provost and chancellor (and other upper-level administrators as appropriate)