PROPOSAL DEVELOPMENT: PUTTING THE PIECES TOGETHER

PROBLEM / NEED	PROPOSED PLAN	EVALUATION
Nature & Extent Identify the Problem and describe the target population and their current condition.	**Objectives** Describe the changes in condition that you propose. State what will be different at the end of the grant period.	**Outcome Evaluation** Describe how you will evaluate and measure progress toward the stated objectives. How will you know when the objectives have been met?
Reasons & Causes Explain the causes underlying the problem(s) you plan to address. Make sure to describe how you determined the causes.	**Activities** Describe the actions you will take to change the current condition. State what you will DO during the grant period to achieve the objectives.	**Process Evaluation** Describe how you will evaluate activities / program operations to ensure that they are efficient and effective