

**Minutes
Graduate Council
November 13, 2008**

Members Present: Boris Belinskiy, Nicholas Boer, Roger Briley, Monte Coulter, David Edwards, John Freeman, Kristi Gibbs, Brian O’Leary, Mike Owens, Vicki Petzko, Cathie Smith, Chris Smith, Joyce Smith, Li Yang

Members Absent: Neslihan Alp, Hinsdale Bernard, Tom Buggey, Ahmed Eltom, Diane Halstead, George Helton, Gale Iles, Joey Shaw, Greg Thibadoux

Ex-officio Members Present: Stephanie Bellar, Joe Dumas, Yvonne Kilpatrick, Theresa Liedtka

Ex-officio Members Absent: Rhett Smith

Guests Present: Linda Orth

Summary of Actions

- 1) 09-0001G CHEPS-GSD: Teachers and the Law passed; 14-0-0.
- 2) 09-0002G GSD Counselor ED: New Couples and Family courses passed; 14-0-0.
- 3) 09-0003G MPA: Changing POLS 590, and making the MPA paper and elective passed; 14-0-0.
- 4) Amend the *Graduate Catalog* list of full-time enrollment equivalencies, effective fall 2009 passed; 13-0-0.
- 5) Approved graduate faculty appointments;12-0-0.

Opening of the Meeting and Approval of the Minutes:

Vickie Petzko called the meeting to order. Kristy Gibbs motioned to approve the October 23, 2008 minutes, which Brian O’Leary seconded and The Council approved as submitted. Dr. Petzko requested an addition to the agenda and asked John Freeman explain. He said that in response to the possibility that programs were in jeopardy of being cut due to inactivity of enrollment, that Dr. Tanner asked him to submit a curriculum proposal to deactivate major codes so the information could be placed in the catalog. Yvonne Kilpatrick and Linda Orth agreed that deactivation of major codes was an internal process and could be submitted as an information item. After a discussion to verify the college’s specific purpose, Linda Orth stated that each concentration has its own major codes which can be deactivated, but a curriculum proposal would be required to collapse a program.

Graduate Curriculum Committee:

On behalf of the Curriculum Committee, Kristi Gibbs reported that they had reviewed four proposals and were ready to present three that had been distributed to the council through e-mail. (Note: The Curriculum Committee required new syllabi on the fourth proposal; therefore, it had not been distributed to the council for review.) Dr. Gibbs asked Vicki Petzko to present the proposal 09-0001G Teachers and the Law to the Council.

Dr. Petzko explained that legal issues are of concern for teachers and it was found while teaching School Law in an off campus cohort that many times the content was skewed more to concerns in the classroom rather than toward administrative issues. The new course would be geared toward

legal issues in the classroom and would be offered only off-campus or to on-line cohorts. Kristy Gibbs stated the Curriculum Committee unanimously supported the proposal. The Council approved the proposal by a vote of 14-0-0.

Asking David Edwards to discuss, Dr. Gibbs brought forward curriculum proposal 09-0003G Changing POLS 590 from a core requirement to an elective. Dr. Edwards stated that this proposal is to make The MPA Paper an elective rather than a culminating experience. Joe Dumas asked if the culminating experience would then be POLS 540, which Dr. Edwards confirmed. The Council approved by a vote of 14-0-0.

Dr. Gibbs stated 09-0002G New Couples and Family Courses actually renames EPSY 553: Marriage and Family Counseling to EPSY 553: Family Counseling I and adds two courses, Counseling Couples and Advanced Family Counseling. She said the new courses are geared toward the community counseling concentration, which is currently a 48-hour program. State licensing requires 60 hours so to make up the difference students take electives. These courses will add classes to the elective pool as well as allow students specialized training in marriage and family counseling. She continued that the addition of these two courses would allow their program to stay competitive with area colleges and universities that offer counseling degrees. Vicki Petzko asked if School Counseling is moving toward offering a degree in marriage and family counseling, which Dr. Gibbs said that maybe in the future a community counseling degree with an emphasis on marriage and family counseling might be offered. The proposal passed by a vote of 14-0-0.

Full-Time Equivalences:

Yvonne Kilpatrick distributed the current catalog language and the proposed catalog language with the list of courses that will be considered full-time equivalents. Graduate students will be considered full time students if they meet one of the following criteria: 1) Enrolled in nine or more semester hours for graduate credit OR 2) Enrolled in one of the following graduate courses for at least one graduate credit hours: CRMJ 598, CPSC 590 project, EDAS 590, EDD 780, EDSP 598, EDUC 598, EGEE 598, ENGR 590 project, EPSY 559, 570, 570, 572, 598, 650, 655, ESC 597, 598, HHP 598, MUS 598, NURS 507, 509, 547, 553, 555, 557, 559, 598, POLS 598, PSY 536, 598, any 599 thesis course, any 699 dissertation course or any 799 dissertation course. After a brief conversation, Kristi Gibbs made the motion to approve the new catalog language which was seconded by Cathie Smith. The council approved the motion by a vote of 13-0-0.

Graduate Faculty:

Joe Dumas distributed a list of names of people that had submitted graduate faculty applications along with the graduate faculty committee recommendations. The recommendations were approved by the Council by a 12-0-0 vote.

Other Items:

Information item 09-0007G, The Department of Biological and Environmental Sciences is requesting the change in wording to the "Program Requirements" section for the Master's Degree in Environmental Science in the Graduate Catalog. Joe Dumas explained the information item was submitted in response to his request to have the catalog language match the department's actual practice. He then asked all departments to review the catalog and make sure their practice is in line with the catalog language.

Vickie Petzko asked Dr. Bellar to invite Jocelyn Sanders to come to the January 22 meeting.

Dr. Bellar noted that the Program Coordinators had requested a workshop designed around a college fair. She said that based on that request a workshop with a college fair is scheduled for January 29 for junior and senior students. She said the Provost is committed to recruiting the best students and asked the coordinators to invite their star students.

After wishing everyone a happy holiday season, Dr. Petzko adjourned the meeting at 4:30 p.m.

Respectfully submitted,

Janice Uhles, CPS
Administrative Assistant
The Graduate School