

**Minutes  
Graduate Council  
February 26, 2009**

**Members Present:** Neslihan Alp, Roger Briley, David Edwards, Ahmed Eltom, John Freeman, Kristi Gibbs, George Helton, Gale Iles, Brian O’Leary, Mike Owens, Vicki Petzko, Joey Shaw, Joyce Smith, Greg Thibadoux, Li Yang

**Members Absent:** Boris Belinskiy, Hinsdale Bernard, Nicholas Boer, Tom Buggey, Monte Coulter, Diane Halstead, Cathie Smith, Chris Smith

**Ex-officio Members Present:** Joe Dumas

**Ex-officio Members Absent:** Stephanie Bellar, Yvonne Kilpatrick, Theresa Liedtka, Rhett Smith

**Summary of Actions**

- 1) **Motion to table discussion of 400-level courses for graduate credit until Banner capabilities are determined; passed 16-0-0.**
- 2) **Approved as submitted, the list of names and recommendations for Graduate Faculty; 16-0-0.**

**Opening of the meeting and approval of the minutes:**

Council Chair, Vicki Petzko, called the meeting to order at 3:20 p.m. She congratulated Mike Owens on the donation to the College of Business that had just been announced. The minutes from the February 12 meeting were approved with a correction to add the word “credit” in the second line of the fourth paragraph.

**Curriculum Committee Report:**

Kristi Gibbs, chair of the Curriculum Committee said there were two items to be presented to the Council. One was the School Leadership admission requirements that go into effect fall 2009, and the other was an information item from Chemistry. She asked Vicki Petzko, the originator of proposal *09-0019G MED School Leadership*, to discuss its purpose.

Dr. Petzko read from page one, the summary of proposed changes and rationale:

- 1) For admission to the M.Ed.: School Leadership; Principal Licensure Concentration
  - a. Add State requirement: the applicant must hold a current teacher license and have completed three successful years of teaching prior to admission to the program
  - b. Drop requirement: The Miller Analogies Test (MAT) or GRE is required for applications
  - c. Modify portfolio/interview requirements to be in compliance with State mandates. See pages 4-5
- 2) For admission to the M.Ed.: Post Master’s Certificate program: These requirements must be the same as the M.Ed/SchLead/PL. State mandates refer to all ‘principal preparation programs’.
  - a. Add: the applicant must hold a current teacher license and have completed three successful years of teaching prior to admission to the program
  - b. Add: Portfolio requirements as for M.Ed/SchLead/PL
  - c. Modify: Interview the same as for M/Ed/SchLead/PL

- 3) For admission to the M.Ed.: School Leadership; Teacher Leadership Concentration. This is not a principal licensure program; thus it does not fall under the new requirements for 'principal preparation program'.
  - a. Drop requirement: The Miller Analogies Test (MAT) or GRE
  - b. Change letters of recommendation from 3 to 2
  - c. Keep: Current portfolio requirements listed in catalog p89

Dr. Petzko continued by explaining that the information that will be printed in the catalog is still under consideration but the state requirements on page seven will be included. The Graduate Council passed the proposal by 16-0-0 vote.

Kristi Gibbs introduced the next item submitted by The Chemistry department, which did not require any action from The Council. The information item, *09-0019G*, removes their department's 400-level courses listed on page 98 of the *Graduate Catalog*. The Chemistry Department prefers that a student receive faculty approval prior to registering for the course.

#### **400-Level Courses for Graduate Credit:**

Before starting the discussion of 400-level courses for graduate credit, Vicki Petzko said that after the last meeting she had updated Boris Belinskiy, Gail Iles and Brian O'Leary, who had been unable to attend, regarding the discussion of 400-level classes for graduate credit.

Chair Petzko opened the discussion that included many topics. Among these were, would it be better to eliminate 400-level classes for graduate credit, whether to use cross-listed courses like the College of Business model, whether using special topics courses would be appropriate, the number of special topics courses that could be taken and the way the course names are listed on the transcript, and how, if at all, the Banner program will process these courses. Brian O'Leary made a motion to table the discussion until Banner's capabilities are determined. Ahmed Eltom seconded the motion, which passed 16-0-0.

#### **Catalog Production:**

Joe Dumas, who will be updating the catalog for the Graduate School, encouraged the Council to look at their respective pages and send him any editorial changes within the next month.

#### **Graduate Faculty:**

Joe Dumas distributed a list (without names) of people who had applied for graduate faculty status. The list was approved as submitted by a vote of 16-0-0.

#### **Committee Reports:**

Brian O'Leary reported the Efficiency and Effectiveness Committee had sent their recommendations that included energy related items to UPRAC.

#### **Other Matters:**

Governor Bredesen has proclaimed March 30 as Graduate Education Week.

In answer to Cathie Smith's question, John Freeman stated that the candidacy time limit on page 50 refers to Computational Engineering. The timeline for the Learning and Leadership program is 10 years with petition privileges.

Vicki Petzko asked Mike Owens to keep The Council posted on the progress of the "Business for Global Financial Center" that had just been announced.

A motion was made and seconded to adjourn at 4:32.

Respectfully submitted,

Janice Uhles, CPS  
Administrative Specialist  
The Graduate School

DRAFT