

COVER SHEET for GRADUATE INFORMATION ITEMS

Note: If the proposal involves only information items, please use this short "Cover Sheet for Graduate Information Items." However, if information items are an integral part of a larger proposal, please submit them in the package and use the "Cover Sheet for Graduate Curriculum Proposal."

Information items are as follow and do not require Graduate Council approval:

- Adding and/or deleting prerequisites (unless they affect other programs)
- Decreasing number of credit hours for a course
- Shifting a course to variable credit
- Renaming a course
- Renumbering courses within the same 100 sequence
- Shifting topics in a two-semester course
- Making editorial changes
- Cross-listing of courses
- Removing 400-level graduate courses from the approved list

After the appropriate college dean's signature has been obtained, submit the cover sheet and information item memorandum to the Dean of the Graduate School to be forwarded to the University Registrar and the Provost.

From: David A. Aborn Date: 7 October 2008

Title of Information Item: Change ESC 501 Selected Topics course from Credit/No Credit to having a letter grade assigned

Proposed Effective Date: ~~January 2009~~ FALL 2009 SIB

REVIEWED BY:

<p><u>[Signature]</u> Department Head</p> <p><u>[Signature]</u> Dean of College</p> <p><u>[Signature]</u> Dean of the Graduate School</p>	<p><u>10/10/08</u> Date</p> <p><u>10/10/08</u> Date</p> <p><u>10/23/08</u> Date</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Neutral <input type="checkbox"/> Disapprove</p> <p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Neutral <input type="checkbox"/> Disapprove</p> <p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Neutral <input type="checkbox"/> Disapprove</p>
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RECEIVED BY:

<p>Records Office</p> <p>Provost Office</p>	<p><u> </u> Initials</p> <p><u>[Signature]</u> Initials</p>	<p><u> </u> Date</p> <p><u>1/22/09</u> Date</p>
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H.D. to records 2/2/09



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MEMORANDUM

7 October 2008

The Department of Biological and Environmental Sciences is submitting a proposed change in the grading of ESC 501 Selected Topics:

At present, the ESC 501 Selected Topics course is a class that gets graded as either "Credit" or No Credit". However, the work done in these classes is equivalent to that of classes where students receive a letter grade. In order to have this effort reflected in our students' grade point averages and on their transcripts, we would like to change the grading of this course to allow for a letter grade to be given.

David A. Aborn
Graduate Coordinator