

**The University of Tennessee at Chattanooga  
Graduate Council Minutes  
September 8, 2005**

Members Present: N. Alp, R. Briley, V. Bumphus, J. Dumas, D. Edwards, E. Foster, D. Halstead, L. Harris, M. Long, J. Mies, V. Petzko, C. Smith, John Tucker, K. Turner, J. Wakim, J. Wilferth

Members Absent: T. Lease, B. O'Leary, Jim Tucker

Ex-Officio Members Present: C. Arender, D. Arfken, S. Bellar, Y. Kilpatrick, T. Liedtka

Ex-Officio Members Absent:

Guest Present: Oladokun Faduyile, Morgan Hopkins

<b>NO ACTIONS TAKEN THIS MEETING</b>
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**I. Call to Order, Introductions and Approval of the Minutes**

The meeting was called to order at 3:19 p.m. The meeting began with everyone in the meeting stating their name and department represented. The minutes were approved unanimously.

**II. Committee Assignments**

Dr. Dumas said that the Curriculum Committee is a new committee which will review new curriculum proposals before the Graduate Council as a whole votes on the proposals. Professor Turner asked if the Council could use the curriculum committee for a first reading, and then the 2<sup>nd</sup> reading would come before the whole Council. Dr. Arfken supported that idea, and general consensus agreed that the committee will have the first reading of all curriculum proposals.

The committee assignments were as follows:

Admissions (Program) Requirements

David Edwards, Jonathan Mies, Vicki Petzko

Curriculum Committee

Monte Coulter, Theresa Lietka, Jim Tucker (Eugene Bartoo), Kim Turner

400 Level Courses Committee

Vic Bumphus, Susan Davidson, Tony Lease

Grade Appeals Committee  
TO BE SELECTED FROM THE ENTIRE BODY

Graduate Faculty Committee  
Neslihan Alp, Roger Briley, Michael Long

Petitions Committee  
Cathie Smith, John Tucker, Joe Wilferth (Eileen Meagher)

**III. Tentative Agenda Items for the Year**

The list of tentative agenda items for the year was reviewed. One more item was suggested by Vicki Petzko, having a Blackboard community for Graduate council. That additional agenda item was added.

**IV. Graduate Council Representation**

Dr. Arfken and Dr. Dumas reviewed the current membership statement for the Council. Suggestions were made regarding program representation. It was decided that suggestions should be e-mailed to Drs. Arfken and Dumas.

Dr. Dumas also stated that Faculty Senate is reviewing their handbook to make sure the latest version of Graduate Council's purpose and membership is in place.

**V. Other**

Dr. Arfken said that the Council approved a Professional Fitness statement six years ago and it has been sitting with the System Lawyer since. She suggested that the Council review this statement and send it through Faculty Senate again to raise awareness that this does in fact exist.

**VI. Adjournment**

The meeting was adjourned at 4:46pm.

Respectfully submitted,

Kelly Pier, CPS  
Executive Secretary  
The Graduate School