

**The University of Tennessee at Chattanooga**  
**Graduate Council Minutes**  
**March 9, 2006**

Members Present: E. Bartoo, , J. Dumas, E. Foster, J. Freeman, L. Harris, M. Long, E. Meagher, V. Petzko, C. Smith, J. Tucker, K. Turner

Members Absent: R. Anderson, R. Briley, V. Bumphus, S. Davidson, D. Halstead, G. Heath, B. O’Leary

Ex-Officio Members Present: D. Arfken, S. Bellar, Y. Kilpatrick, T. Liedtka

Ex-Officio Members Absent: C. Arender

Guests Present: Pat Kopetz

**ACTIONS TAKEN**

- **Information Item: EDUC 500--Change of a requisite to a course**
- **Information Item: EDUC 591--Change catalog description**
- **Change in Coursework requirements for M.Ed. in elementary and secondary education (Licensure & Non-Licensure): 8-0-0.**
- **New Course: Introduction to Autism--EDSP 428/528: 10-0-0.**
- **Assign Permanent Course Number to EDUC 503, Urban Parent and Community Resources Course: 10-0-0.**

**I. Call to Order, Introductions, and Approval of the Minutes**

The meeting was called to order at 3:16 p.m. The minutes were approved unanimously with changes (graduate faculty recommendations added and approved, note--300 {clock} hours, curriculum committee—not council, add pm to when adjourned.

**II. Report from Curriculum Committee**

Dean Liedtka presented the information items. Dr. Dumas questioned why there was a coversheet for the EDUC 500.

- **Change in Coursework Requirements for M.Ed. in Elementary and Secondary Education (Licensure & Non-Licensure Tracks)**

This proposal adds EDUC 515, Assessment and Learning, to the Professional Core Coursework for the non-licensure track of the M.Ed. Elementary Education and Secondary Education. This proposal also removes EDUC 501 and 504 as required courses. It requires that an assessment course be taken. This proposal also changes a prerequisite for EDUC 590 in the Licensure Track. Currently only EDUC 500 is the prerequisite for EDUC 590; the proposal changes that to EDUC 500 or EDUC 501.

Dr. Smith moved to accept the proposal on second reading. Dr. Meagher seconded the motion. The proposal passed on second reading, 8-0-0.

- **New Course: Introduction to Autism EDSP 428/528**

Dr. Pat Kopetz presented this proposal. EDSP 528 will be an elective course. This course passed faculty senate for undergraduate credit previously and is being presented for graduate credit. Dr. Petzko asked if the course would be offered at night. Dr. Kopetz answered yes. Dr. Petzko moved to accept the proposal; Dr. Freeman seconded the motion. The proposal passed on second reading, 10-0-0.

- **Assign Permanent Course Number to EDUC 503, Urban Parent and Community Resources Course**

Dr. Freeman presented this proposal. This course has been taught through the Osborne Fellows and the evaluations have been excellent. Dr. Dumas asked what the permanent number would be. Dr. Freeman responded that EDUC518 would be the permanent number. Dr. Harris moved to accept the proposal on second reading. Dr. Smith seconded the motion. The proposal passed on second reading, 10-0-0.

### **III. Approved Professional Fitness Statement.**

Dr. Arfken said the Professional Fitness Statement that was approved by Graduate Council and Faculty Senate has been approved for printing in the Graduate Catalog and is ready to be used in 2006-2007. Dr. Smith brought up the fact that several programs already have professional fitness statements in their departmental manuals and wondered what this statement means for those departments. Dr. Arfken said the Graduate School needs to make sure all are statements are consistent. Dr. Arfken will send the statement to members through e-mail. Dr. Smith asked if it would be permissible for the catalog to say that departments may have professional fitness statements in addition to the Graduate School statement.

### **IV. Technology Changes in Graduate School**

Ms. Kilpatrick shared with the Council the creation of "Grapstat," a program the computer center set up for the Graduate School to run various reports for the Graduate School and for those reports to be shared with the departments. Many departments have shared folders, so they can view graduate application status. This service is available to every program. Dr. Freeman asked if program coordinators have direct access to the data. Ms. Kilpatrick said it's not live data, so departments have to request the information to be downloaded periodically. Ms. Kilpatrick said the information can be requested weekly or semi-monthly. Ms. Kilpatrick said Dr. Pittenger has authorized the Graduate School to be the test site for document imaging at UTC. Dr. Clint Smullen is the project manager for this, and testing will begin in June. Ms. Kilpatrick told the Graduate Council about a new e-mail being generated by UTC Auto-reply: Each time a new piece of admission material is received and entered into the system for an applicant, an e-mail is sent to the student. She said the Graduate Office is using this method of communication with prospective students to provide timely status reports.

Dr. Bellar spoke about the GSA awards reception which has been changed from April 21 to April 19. She also spoke about the graduate student award nominations. Dr. Bellar then discussed graduate research day, to be held on April 7<sup>th</sup>. She said that due to e-mail problems some abstracts weren't received. A draft program was sent out that morning to program coordinators. If coordinators see students that are not on the list, please resubmit.

#### **V. BOLOGNA PROCESS**

Dr. Arfken said that next year this change will take a lot of our attention. She said that essentially all European countries have agreed to a three year bachelor's degree. European countries must have this in place by 2010. All across the United States graduate schools have not accepted three year degrees from places such as Israel and Pakistan. But this raises questions: How can we accept European three year degrees and not those from other countries where bachelor's degrees come from technical universities? Professor Turner asked if NAFSA will be posting regulations and if we will get any direction from them. Dr. Arfken said she believes there will be a lot of information provided about procedures, but it'll probably come from the Council of Graduate Schools (CGS). She also stated that Engineering, Computer Science and the MBA will be the programs affected the most at UTC.

#### **IV. Other Business**

Dr. Dumas said that because next Thursday is spring break Faculty Senate will be meeting on March 23. He asked that it be noted that the next meeting for Graduate Council will be March 30. Our last Graduate Council meeting of the year will be held on April 13.

#### **IV. Adjournment**

The meeting was adjourned at 4:38p.m.

Respectfully submitted,

Kelly Pier, CPS  
Executive Secretary  
The Graduate School