

The University of Tennessee at Chattanooga
Graduate Council Minutes
March 30, 2006

Members Present: N. Alp, E. Bartoo, S. Davidson, J. Dumas, E. Foster, J. Freeman, D. Halstead, M. Long, E. Meagher, B. O’Leary, V. Petzko, C. Smith, R. Thompson for V. Bumphus, J. Tucker, K. Turner

Members Absent: R. Anderson, R. Briley, L. Harris, G. Heath

Ex-Officio Members Present: D. Arfken, Y. Kilpatrick, T. Liedtka

Ex-Officio Members Absent: C. Arender, S. Bellar

Guests Present:

ACTIONS TAKEN

- **Second Reading: Create Executive MBA Concentration: 13-0-0**
- **Information Item: Change in Course Titles for BMGT 500 & BMKT 500**
- **Information Item: BMGT 597 Variable Credit Hour Change**

I. Call to Order, Introductions, and Approval of the Minutes

The meeting was called to order at 3:16 p.m. The minutes were approved unanimously with change (closing parenthesis in #1)

II. Report from Curriculum Committee

• **Information and EMBA proposals**

The MBA faculty and the community (specifically, the Chamber of Commerce) has a desire to serve this section of the community. UTC used to have this program in the 90’s. Demand and economy shifted and so the program was abandoned, but there is now demand again. Prof. Turner explained that the regular MBA program is a part-time evening program. The MBA program has general requirements so a very diverse group of students are represented; from no working experience to 15 + years experience. The EMBA program wants to get students with 3-5 years of management experience. Prof. Turner said the content is the same as the regular MBA which is why the EMBA will be a concentration. Prof. Turner then explained the information items. The first is simply changing the names of two classes. BMGT 500 – Independent Study will now be called BMGT 500 – Special Topics in Management and BMKT 500 – Independent Study will now be named BMKT 500 – Special Topics in Marketing. The reason for the change is there are currently two independent study courses in the catalog, and Ms. Linda Orth asked that they be moved to special topics courses. When

offered before the only thing different was timing. The other information item is changing BMKT 597 from 2-4 variable hours to 1-4 variable hours. Prof. Turner said the rationale for this change is because sometimes they have students that only need one hour of credit.

Dr. Bartoo moved to accept the proposal on the second reading. Dr. Meagher seconded the motion. The proposal passed on second reading: 13-0-0

III. Graduate School Website Improvements

Ms. Yvonne Kilpatrick said that all website updates will now be done in-house. The process for submitting changes is if it's a simple change (less than 20 words), people can e-mail their request directly to webgstudies@utc.edu. If the change is major (over 20 words) people need to print a hard copy from the web page and submit those changes through campus mail, in person, or fax to Ms. Kilpatrick.

Ms. Kilpatrick highlighted a couple new features she and the liaisons have been working on: There are new graduate candidate (GCAN) process' that make it much simpler to make a student aware if they are not eligible for graduation earlier than in the past. The Graduate School now has a spreadsheet for GCANs that explain where people are in the GCAN audit. This is in the Graduate School shared folder so anyone in the office can access it. Dr. Smith asked that any e-mails continue to be copied to department heads.

IV. Reminders

Dr. Arfken reminded that Graduate Research Day will be held on April 7. The Graduate Student Reception will be held on April 19 at 3:00pm. Dr. Arfken said that Tennessee Supreme Court Judge Mickey Barker will be speaking.

V. Professional Fitness Process

Dr. Arfken said that since the Professional Fitness statement is now approved and about to be put in place, something needs to be referred to as a process for dismissing a student due to professional fitness. Dr. Dumas suggested using similar language as the grade appeal procedure. Graduate Council can not make a statement regarding professional fitness, that belongs to the department. Dr. Petzko asked if it would be feasible to have a variance taken from the nursing department process. It was stated that the Graduate Dean or a Graduate Council member needs to always sit on a professional fitness hearing committee as an ex-officio member. Dr. Bartoo said that if the student is admitted by the Graduate School he believes the Graduate School needs to be involved in the dismissal. Dr. Bartoo said that since Dean's can't unilaterally admit, they shouldn't be able to unilaterally dismiss, there ought to be an appeal that includes the Graduate School Dean. Dr. Petzko suggested Graduate Council use the language from Nursing and insert a line about having an impartial committee. Dr. Tucker said he isn't sure if he wants an uninformed appeals committee to second guess department decisions. Dr. Arfken suggested that she and Dr. Dumas sit down with Nursing and PT and get something together. Dr. Petzko volunteered to discuss the situation as well. Dr. Arfken said she would like to bring it forward to the next Graduate Council meeting for discussion so we can get it in the calendar next year. The question was raised about the status of student during the appeal process; can they still register and sit in classes? Dr. Arfken said that the student is dismissed from the

program and they could not attend classes until the appeal was complete. Dr. Dumas said it might make sense to have the appeal board at the Graduate School level and let the departments do their own process. Dr. Arfken said she and Dr. Dumas will meet with programs and address the process at the next Council meeting. Dr. Davidson, Dr. Petzko and Dr. Smith will meet.

IV. Other Business

No other business.

IV. Adjournment

The meeting was adjourned at 4:16p.m.

Respectfully submitted,

Kelly Pier, CPS
Executive Secretary
The Graduate School